



City of Columbia

Application for City Support for LIHTC Development

All requests for financial assistance from the City of Columbia must be reviewed and approved based on the availability of funding at the time of application or the approval of the Letter of LIHTC award.

Section 1: Applicant Information

- **Developer/Organization Name:** _____
- **Primary Contact Person:** _____
- **Title:** _____
- **Email Address:** _____
- **Phone Number:** _____
- **Organization Address:** _____

Section 2: Project Information

- **Project Name:** _____
- **Project Address/Location:** _____
- **Type of Units:** _____
- **Census Tract (if known):** _____
- **Total Number of Units:** _____
- **Number of LIHTC Units:** _____
- **Target AMI Levels (check all that apply):**
 - 30% AMI
 - 40% AMI
 - 50% AMI
 - 60% AMI
 - Other (specify): _____

{NOTE: (1) At least 20% of the units must be occupied by tenants whose income is 50% or less AMI; (2) at least 40% of the units must be occupied by tenants whose income is 60% or less AMI; or (3) at least 40% of the units must be occupied by tenants whose incomes average no more than 60% AMI with no single unit occupied by a tenant with an income greater than 80% AMI.}

Section 3: Development Team

- **Developer / Sponsor / Owner:** _____
- **Co-Developer (if applicable):** _____
- **General Contractor:** _____
- **Architect:** _____
- **Property Manager:** _____

Section 4: Project Description

Provide a brief narrative including: - Type of development (new construction, rehab, mixed-use, etc.) - Proposed unit mix (1BR, 2BR, etc.) - Green building or energy efficiency features - Community amenities and on-site services

Narrative:

Section 5: City Support Requested

- **Type of City Support Requested (check all that apply):**
 - HOME Funds
 - CDBG Funds
 - City-Owned Land
 - Fee Waivers
 - Tax-Exempt Bond Support
 - Letters of Support
 - Gap Financing Assistance
 - Other: _____
- **Amount of Financial Assistance Requested:** \$ _____
- **Explain how City support contributes to project feasibility:**

Section 6: Project Readiness

- **Site Control Documentation (attach):** Yes No
- **Zoning Approval/Status:** _____
- **Environmental Review Status:** _____
- **Projected Start Date:** _____
- **Projected Completion Date:** _____

Section 7: Financing Summary

Provide sources and uses of funds.

Sources of Funds:

- LIHTC Equity: \$ _____
- Private Loans: \$ _____
- City/HUD Funds: \$ _____
- Other Grants: \$ _____
- Other: _____

Uses of Funds:

- Acquisition: \$ _____
- Construction: \$ _____
- Soft Costs: \$ _____
- Developer Fee: \$ _____
- Other: _____

Section 8: Community Impact

Describe how this project addresses the City’s housing goals: - Increasing affordable housing supply - Serving vulnerable populations - Revitalizing neighborhoods - Supporting economic mobility

Impact Summary:

Section 9: Required Attachments

- Conceptual site plan/renderings
- Site control documentation
- Project budget
- Financial Commitment
- Proforma with overall debt coverage
- Development schedule and Project Timeline
- Organizational qualifications or past LIHTC experience
- Resumes of Key Development Team Members
- Documentation of Non-Profit Status, as applicable
- Tenant Selection Process
- Council District
- Letters of partnership (if applicable)

Section 10: Certification

“I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provisions of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812” Each such certification must be maintained pursuant to the requirements of § 200.334.

Name: _____

Title: _____

Signature: _____

Date: _____