

# Consolidated Annual Performance Evaluation Report (CAPER)

Community Development Department  
FY 2022-2023



City of Columbia, Community Development Department

1401 Main Street, 4<sup>th</sup> Floor, Columbia, South Carolina  
29201

Phone: (803) 545-3373

Email: [www.Columbiasc.gov](http://www.Columbiasc.gov)

[CoCCommDevCompliance@ColumbiaSC.gov](mailto:CoCCommDevCompliance@ColumbiaSC.gov)

[www.ColumbiaSC.gov/community-development](http://www.ColumbiaSC.gov/community-development)

Felicia Kilgore, Director



We Are Columbia

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Reasonable modifications and equal access to communications will be provided upon request. For assistance, please call 803-545-3373 or dial 7-1-1 TDD, or email at [CommunityDevelopment@ColumbiaSC.gov](mailto:CommunityDevelopment@ColumbiaSC.gov).



**FY 2022-2023 CONSOLIDATED ANNUAL PERFORMANCE  
EVALUATION REPORT (CAPER)  
DRAFT EXECUTIVE SUMMARY REPORT**

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In accordance with the federal regulations, 24 CFR, Part 91, the City of Columbia is preparing a draft Consolidated Annual Performance & Evaluation Report (CAPER) for Fiscal Year 2022-2023. The Consolidated Annual Performance and Evaluation Report (CAPER) is an end-of-year requirement of the U.S. Department of Housing and Urban Development (HUD). The purpose of the CAPER is to provide an overall evaluation of federally funded activities and accomplishments to HUD and the community. The performance report is prepared with public review and comment for Fiscal Year 2022-2023 CAPER and is submitted electronically to HUD via the Integrated Disbursement and Information System (IDIS) prior to September 30, 2023. HUD requires that grantees submit a performance report within 90 days after the close of a jurisdiction's program year.

## **CITIZEN PARTICIPATION PROCESS**

Citizens have the opportunity to comment on performance of the entitlement programs, Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Housing Opportunities for Persons with Aids (HOPWA), the Community Development Block Grant Disaster Recovery and Mitigation Programs, (CDBG-DR) and (CDBG-MIT), and the Coronavirus Aid, Relief and Economic Security (CARES) Act programs including (CDBG-CV) and (HOPWA-CV). The citizen participation process includes a 30-day comment period beginning August 25, 2023 and concluding September 25, 2023. Input opportunities during this review process are encouraged through a public comment period and a Public Hearing held:

**Public Comment Period: August 25, 2023 – September 25, 2023**

**Public Hearing: September 21, 2023 – 6:00PM (EST)**

Eau Claire Print Building

3907 Ensor Dr. Columbia, SC 29203

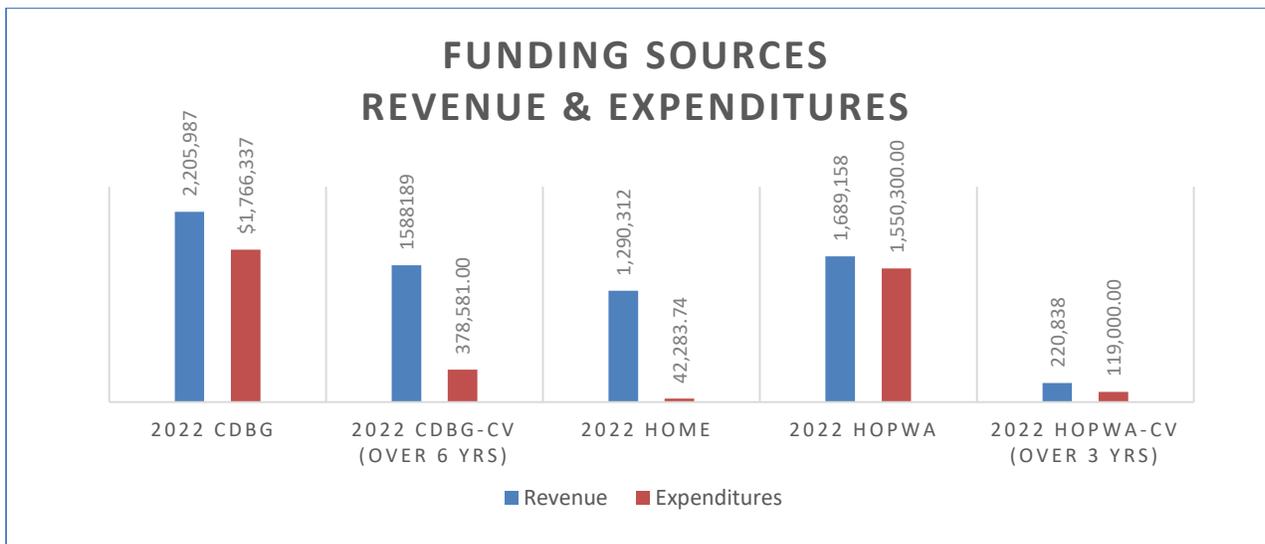
The draft of the Consolidated Annual Performance & Evaluation Report (CAPER) Executive Summary is posted on the City of Columbia website for comment at <https://communitydevelopment.columbiasc.gov/caper/> or request by email @ [cocommdevcompliance@columbiasc.gov](mailto:cocommdevcompliance@columbiasc.gov) or call at 803-545-3373. The Final 2022 CAPER report along with citizen's comments will be submitted electronically to the US Department of

Housing and Urban Development prior to September 30, 2023. All written public comments are welcomed and can be forwarded to:

- Email: [coccommdevcompliance@columbiasc.gov](mailto:coccommdevcompliance@columbiasc.gov), US Post mail to Dollie Herron, City of Columbia, Community Development Department, 1401 Main St., 4<sup>th</sup> Floor P.O. Box 147 Columbia, SC 29201 or faxed to 803-255-8912.

## **FUNDING RESOURCES & EXPENDITURE SUMMARY**

This draft CAPER Executive Summary report highlights the second year of progress for the 2020-2024 Columbia 5-year Consolidated Plan. Integrated Disbursement and Information System (IDIS) is HUD’s reporting system for formula grant programs: CDBG, CDBG-CV, HOME, HOPWA and HOPWA-CV. This chart illustrates the resources/investments made available and the expenditures during the 2022-2023 reporting year.



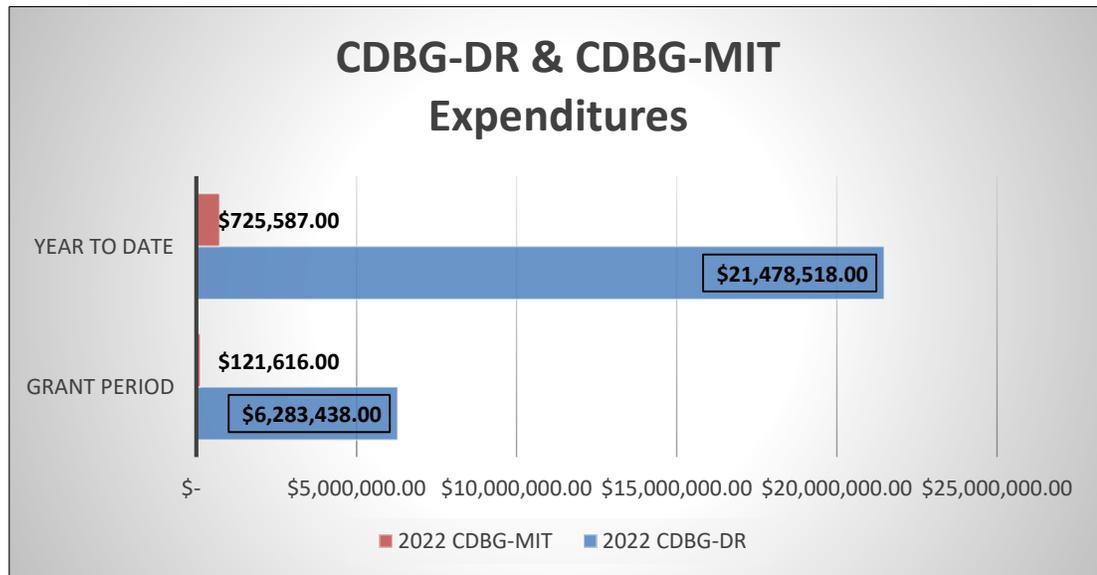
- ✓ CDBG funds totaled \$2,205,987 in revenue for projects including \$1,022,179 in new CDBG, \$1,182,860 in program income/revolving loan fund and \$948.00 in prior year funding. Total CDBG expended - **\$1,766,337.**
- ✓ HOME total revenue was \$1,290,312 including \$773,312 in new HOME funding and \$517,000 in Program Income. Total HOME expended - **\$42,283.74.**
- ✓ HOPWA total revenue was \$1,693,158 in new HOPWA funding. Total HOPWA expended - **\$1,550,300.**
- ✓ HOPWA-CV revenue was \$ 220,838 and total expended to date is **\$119,000.**

- ✓ CDBG-CV revenue for both R1 & R3 was \$1,588,189 and total expended to date is **\$378,581**. During this reporting period, Office of Business Opportunities CDBG-DR Small Business Stabilization Grant assisted **6 micro business, retaining 17 FTE jobs**.

Total expenditures across all entitlement and CARES Act funding for fiscal year 2022 are **\$3,172,409**. These funds have leveraged **over \$6.9 million** in other federal, state and local funding sources as shown below. Entitlement grants have annual grant periods while the CARES Act Funding for HOPWA-CV ends September 16, 2023, CDBG-CV has an extended grant period ending April 30, 2026.



In addition, during the 2022-2023 reporting year, CDBG Disaster Recovery (CDBG-DR) Program expenditures totaled \$6,283,438 and 43 single-family homes were rehabilitated or reconstructed. Year to date expenditures across all activities totals \$21,478,518. The CDBG Mitigation Program (CDBG-MIT) expenditure total is \$121,616 with a year to date total of \$725,587.



The CDBG-DR grant period ends January 26, 2024. However, a two-year extension (January 26, 2026) has been requested to assist 4-6 additional LMI homeowners. The CDBG-MIT grant period ends June 29, 2032.

## **2022 ACTION PLAN OUTCOMES**

During FY2022-2023, the City of Columbia is reporting on the outcomes of priority needs and major goals for the third year of FY2020-2024 Consolidated Plan, and on progress made through various projects and activities carried out through the strategic and annual action plan. The priorities and goals are as follows and outcomes are listed below.

- 1) Expand/Improve Public Infrastructure & Facilities
  - A. Expand Public Infrastructure
  - B. Improve Public Infrastructure Capacity
  - C. Improve Access to Public Facilities
- 2) Preserve & Develop Affordable Housing
  - A. Increase Homeownership Opportunities
  - B. Increase Affordable Rental Housing Opportunities
  - C. Provide Code Enforcement in LMI Neighborhoods
  - D. Provide Removal of Slum & Blight in Residential
  - E. Provide for Owner Occupied Housing Rehab
- 3) Public Services & Quality of Life Improvements
  - A. Provide Supportive Services for Special Needs
  - B. Provide Vital Services for LMI Households Consolidated Plan
- 4) Housing & Supportive Services for Persons HIV/AIDS
  - A. Provide Housing Opportunities Persons HIV/AIDS
  - B. Provide Medical & Support Services HIV/AIDS
- 5) Provide for Increased Economic Opportunities
  - A. Provide Support to New & Expanding Businesses

The City's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified. Currently, the Housing Division manages 364 loans in the portfolio and total loan volume amount is \$14,229,438.66. Three (3) new homeowners were added to the Housing Program Revolving Loan Fund Portfolio and one (1) home was repaired for an existing homeowner. As of June 30, 2023, the CDBG-Disaster Recovery program has repaired forty-three (43) Columbia Housing Assistance Program (CHAP) and Minor Repair Program (MRP) homes. A table of performance outcomes is provided in section CR-05 Goals & Outcomes of the final CAPER report submitted to HUD

# COMMUNITY DEVELOPMENT DEPARTMENT

## ACCOMPLISHMENTS

Community Development (CD) Department administers HUD Community Program and Development (CPD) grant programs and continues to achieve an overall high standard of program delivery. During FY2022-2023 Community Development Staff met the May 2<sup>nd</sup> Timeliness standard that is administered by HUD each year for compliance. In addition, staff attended the 54<sup>th</sup> Annual National Community Development Association (NCDA) Conference, in Orlando, Florida.

- **2023 National Community Development Week was celebrated April 10-14, 2023.** In conjunction with CD Week activities, Community Development celebrated National Financial Literacy Month and National Fair Housing Month, and participated in various community events throughout the month of April.

 <b>APRIL 2023 Event Calendar</b>	
National Community Development Week (April 10 <sup>th</sup> – 14 <sup>th</sup> , 2023) National Fair Housing Month National Financial Literacy Month	
Community Development Department 1401 Main Street, 4 <sup>th</sup> Floor, Columbia, SC 29201 Phone: 803-545-3373	
April	Community Development Department
April 1 <sup>st</sup>	Kickoff: Columbia Clean-up and Columbia International University press conference held on Thursday, March 30 <sup>th</sup> at 10am (Press conference w/Mayor Ricceman for Columbia Clean-up & introduction of City Detect by Code Enforcement @ Hyatt Park
to	
April 28 <sup>th</sup>	Clean-up Columbia project (for the month of April) <ul style="list-style-type: none"> <li>• CD collaborated with Public Works, Public Relations, Code Enforcement and the Mayor's Office for the upcoming Columbia Clean-up project.</li> </ul>
Tuesday 4 <sup>th</sup>	Presentation and presented National Community Development Week & National Financial Literacy/National Fair Housing proclamations at City Council
Wednesday 5 <sup>th</sup>	Staff person attended Day of Service in collaboration w/Columbia International University at Benedict University. CIU Ram Serve participating Neighborhoods: Belmont Community, Golden Acres, Burton Heights Standish Acres, North Columbia Civic Club & Colonial Park
Monday, April 10 <sup>th</sup>	Community Development Week video was displayed on the City's website
to	This video highlights the importance of CDBG funding.
Friday, April 14 <sup>th</sup>	Community Development Week video to be re-edited and posted on the City's website
Wednesday, April 12	Community Development attended Harvest Hope w/ Richland County Community Development Department Staff for our Day of Service from 1pm to 3pm
Thursday, April 13 <sup>th</sup>	Community Development collaborated w/Richland County for "Know Your Tenant Rights" from 6pm to 7pm. *Over 100 participants attended this virtual workshop.



□ **The Love Your Block "LYB" Grant Program formally known as the ACTION Grant assisted eleven (11) neighborhood programs for a total of \$13,056.**

- Bradley NA
- Burton Heights Standish Acres
- Cottontown Bellevue Historic District
- Elmwood Park
- Hampton Grant HOA
- Historic Melrose NA
- Hollywood-Rose Hill
- Hyatt Park/Keenan Terrace
- Lyon Street
- North Columbia Civic Club
- South Meadowfield
- Windemere Springs

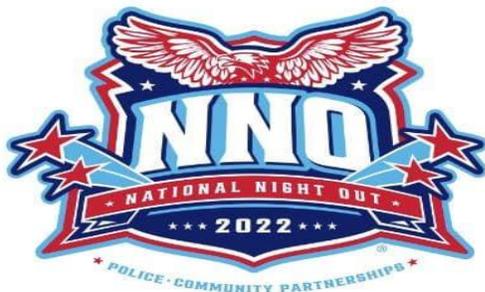
Thursday, April 20 <sup>th</sup>	Community Development w/Richland County collaborated for the All Access Columbia "Home Buying & Financial" workshop. Antonio Lynch (Operation Hope Organization) presented the Financial session & Delores Shabazz presented the Home Buying session. <ul style="list-style-type: none"> <li>• Up to 60 people attended this workshop.</li> </ul>
Saturday, April 22	Community Development staffer attended the Free Housing Clinic @ Clayton Middle School. Community Development set up an exhibitor booth for participants.
Tuesday, April 25 <sup>th</sup>	Community Development staffer attended the Free Housing Clinic @ Dreher High School. Community Development set up an exhibitor booth for participants.
Monday, April 24 <sup>th</sup>	
to	
Friday, April 28 <sup>th</sup>	Community Improvement Project @ Belmont Neighborhood
Wednesday, April 26 <sup>th</sup>	Community Development Housing Manager presented at the Greater Columbia Community Relations Council "Homebuyer" workshop @ East Claire Point <ul style="list-style-type: none"> <li>• Selecting a Realtor</li> <li>• Qualifying for a Mortgage</li> <li>• Special Financing for Affordable Buyers</li> <li>• Fair Housing Initiatives &amp; More</li> </ul>
Wednesday, April 26 <sup>th</sup>	Community Development collaborated w/Richland County Community Development "Homeowners' Rights" workshop Decker Blvd. Conference Center from 6pm to 8pm. <ul style="list-style-type: none"> <li>• Homestead Exemption</li> <li>• Hazard Homeowners Insurance</li> <li>• Heirs' Property</li> </ul>

- ❑ **Customer Assistance Program (CAP)** designed to provide water and sewer customers with assistance paying past due water and sewer bills. **Three Hundred seventeen (317)** citizens were assisted totaling \$157,719 in funding.
- ❑ **Neighborhood Assistance/Community Liaison – Attended forty-six (46)** neighborhood meetings and provided support printing over **8,618 flyers**.
- ❑ **Collaborative Outreach Efforts – Housing Contractors Workshop (Housing Division)**
  - January 18 @ Busby Street Community Center
  - January 25 @ Eau Claire Print Building
  - February 8 @ Eau Claire Print Building
  - February 22 @ Busby Street Community Center
- ❑ **Community Improvements Projects – Seven (7)** Quality of Life/Neighborhood Improvement Clean Sweep Collaborative with Development Services & Public Works:
  - Belmont Neighborhood
  - Brandon Acres/Cedar Terrace
  - College Place
  - Colonial Heights
  - Melrose Heights
  - Old Shandon NA
  - Pinehurst Community Council



- ❑ **“All Access” Trainings/Workshops: (150 Participants Combined)**
  - **September 15, 2022** - Community Development Block Grant funding by Dollie Herron (Community Development Administrator) and Resources for Small Businesses by Office of Business Opportunities (OBO).
  - **December 7, 2022 on** Community Resource Fair – over ten (10) community partners provided information on credit counseling, insurance affordable housing.
  - **April 20, 2022 on Financial Literacy/Credit Counseling and Home Buying** - Community Development Housing Department

- **Fair Housing Awareness** – During the reporting period the following Fair Housing (FH) activities occurred:
  - Fair Housing Pamphlets were designed and ordered
  - Fair Housing Pop-up Banner
  - Fair Housing Month Billboards in partnership with Richland and Lexington Counties
  - Fair Housing Website promoted: <https://communitydevelopment.columbiasc.gov/fair-housing-2/>
  - Fair Housing information table present at All Access Homeowners Event (**60 Participants**)



- **National Night Out (NNO)** was celebrated pm August 2, 2022 in the City of Columbia and over Twenty-one (21) Columbia Neighborhoods participated in the national celebration.

## **CDBG PROGRAM SPOTLIGHT**

### **PUBLIC SERVICE PROJECTS**



- **Homeless No More** – Provide Emergency motel assistance program for families experiencing homelessness and other supportive services to help stabilize them. (**\$21,814**); Provided **448 units of service** to the children and their families.
- **Fast Forward (\$15,524)** – **73 Participants** were supported in their job preparation/search through a CDBG partnership. Over 85% of clients enrolled successfully completed job training.
- **Mental Illness Recovery Center, Inc. (MIRCI) – (\$75,000)** – **36 youth (17-24)** identifying as male and at risk of homelessness were sheltered and provided supportive services as a result of CDBG Funding and partnership. Of the 36 youth/young adults housed during the reporting period 20 or 81% remain housed.

- ❑ **United Way Well Partner Adult Dental Clinic – (\$25,000) – 164 adult LMI participants** were assisted with dental services.

## PUBLIC FACILITIES IMPROVEMENTS

- ❑ **Parks & Recreation – Parks Improvement Project (\$739,195) – T.S. Martin Park (Phase III) & Hyatt Park (Phase II).** Walking track around baseball field, shade sail over picnic area and perimeter fencing are improvements for TS Martin. Improving the baseball field and walking trails were completed in Hyatt Park.



The City of Columbia has been helping individuals and families for over 46 years get into homeownership, make home improvements, rehabilitate or build new homes throughout the City. Community Development Housing Division has 363 loans housing portfolio and total loan volume amount over \$14,229,439. Funds from U.S. Department of Housing and Urban Development Community Development Block Grant Program, HOME investment Partnership Program and the City's General Funds are utilized for the home loan programs. The City's Housing Division has gone through transition and capacity challenges during the 2022-2023 reporting period, which caused a decrease in productivity. Three (3) units of affordable housing were produced and maintained as loan/downpayment assistance for homeownership or homeownership rehabilitation.

Table – 1 below provides the detailed units for each program.

FY2022-2023 Housing Accomplishments					
Housing Programs	Loan Fund	Number Closed	City Contribution	Amount Leveraged (Partner Banks)	Total Financed
City Lender I /Uplift	CDBG	-	-	-	-
City Lender/Affordable	CDBG	2	\$ 481,220.00	-	\$481,220.00
City Lender II	GF	1	\$ 49,894.00	\$199,575.00	\$249,470.00
Employee	GF	-	-	-	-
MAP**	CDBG	1	\$ 27,000.00	-	\$ 27,000.00
Totals		4	\$558,114.00	\$199,575.00	\$757,690.00

**Housing Table -1**

Additionally, Community Development launched the Single-Family Housing Improvement for Neighborhood Enhancement (SHINE) Program during the 2022 reporting period formally known as the Maintenance Assistance Program (MAP). Applications were available at numerous community locations and two (2) in-person intake sessions were held on June 13<sup>th</sup> and June 28<sup>th</sup>, 2023. Community Development Staff received over 150 applications.

**Apply for SHINE Program Today!**

**SINGLE-FAMILY HOUSING IMPROVEMENT FOR NEIGHBORHOOD ENHANCEMENT**

Applicants will **ONLY** be accepted in-person during the open enrollment sessions.

Applications available online and at local community centers!

**Tuesday, June 13th**  
10:00 a.m. - 3:00 p.m.  
Esp. Cairo Print Building  
3909 Eschsch Avenue

**Wednesday, June 28th**  
10:00 a.m. - 3:00 p.m.  
Earlewood Park  
1513 Recreation Drive

• Bunday St. Community Center  
• Hyatt Park  
• Graceland Park  
• Lottick Park  
• Martin Luther King, Jr. Park  
• Pleasant Park  
• Booker Washington Heights Cultural Arts Center

Requirements for the SHINE program include:

- The home must be single-family, owner-occupied, and located in the City limits.
- The household must meet the income requirement of low or moderate.

Visit us online to learn more about SHINE!

CommunityDevelopment@ColumbiaSC.gov/SHINE

CommunityDevelopment.ColumbiaSC.gov/SHINE  
Please send all inquiries to HousingLoanPrograms@ColumbiaSC.gov

## HOME PROGRAM SPOTLIGHT



**HOME** funds were used to further the City's commitment to make homeownership more affordable for very low, low and moderate-income persons. Down payment assistance and affordable housing loans are made available to remove the obstacles to homeownership. HOME dollars were used for:

- ❑ **Affordable Housing Project (Homes for HOPE) for the Edisto Court Redevelopment Area - \$609,949.** A multifamily affordable home rental project with eight (8) units of which two (2) units are ADA accessible. All eight (8) units are leased up with a 100% occupancy rate during the reporting period.

- ❑ The City of Columbia has a HOME Match reduction of 12.5% for HOME activities.

## HOPWA PROGRAM SPOTLIGHT

**HOPWA** funds were used to assist persons within the City of Columbia Eligible Metropolitan Statistical Area (EMSA): Calhoun, Fairfield, Kershaw, and Lexington, Richland, and Saluda counties. The City utilized an on-line application process through Zoom Grants and six (6) Sponsors were awarded:

	<u>Awarded</u>	<u>Expended</u>
❑ TCM, (Cooperative Ministry)	\$198,365	\$198,365
❑ MHA –Transitions	\$21,390	\$21,390
❑ PALSS (Palmetto Aids Life Support Services)	\$335,000	\$335,000
❑ USC (University of South Carolina)	\$442,790	\$403,422
❑ USCS (Upper Savannah Care Services)	\$25,000	\$20,042
❑ CHA (Columbia Housing Authority)		
▪ CHA-1 Tenant Based Rental Assistance (TBRA)	\$420,675	\$420,675
▪ CHA-2 TBRA/Salary	\$23,868	\$23,868
▪ CHA-3 TBRA-Housing First/Homelessness	\$154,902	\$107,975
▪ CHA-4 Housing Operations/Maintenance	\$20,373	\$19,563

These funds provide housing needs (supportive services, short-term emergency rental and mortgage, and utility payments, case management and vouchers), as well as housing assessment services to this targeted population. During this period a total of \$1,550,300 expended for the following outcomes:

- ❑ 93 households received tenant-based rental assistance
- ❑ 528 persons received supportive services
- ❑ 100 persons received short-term rent, mortgage and utility assistance
- ❑ \$6,577,560 total leveraged dollars

The Community Development Department is committed to making the City of Columbia and its neighborhoods a better place to live and work. It is through the efforts of this Department that the City strives to provide safe, decent, affordable housing; a suitable and sustainable living environment and economic opportunities, specifically for low or moderate wealth individuals and families.

## **CITY COUNCIL ACTION**

**ACTION:** Community Development is providing this *CAPER Executive Summary* report as information to *City Council for approval to submit the Final 2022 CAPER Report to HUD on or before September 28, 2023.*

## **COMMUNITY DEVELOPMENT FINAL ACTION**

The Final 2022 CAPER report along with citizen's comments will be submitted electronically to the US Department of Housing and Urban Development prior to September 30, 2022. All written public comments are welcome. Forward all comments to:

- ❑ Email: [coccommdevcompliance@columbiasc.gov](mailto:coccommdevcompliance@columbiasc.gov), US post mail to Dollie Herron, City of Columbia, Community Development Department, 1401 Main St., 4<sup>th</sup> Floor P.O. Box 147 Columbia, SC 29201 or faxed to 803-255-8912.