

PREPARED BY

COMMUNITY DEVELOPMENT DEPARTMENT

---

**GLORIA SAEED, DIRECTOR**

CITY OF COLUMBIA  
COMMUNITY DEVELOPMENT DEPARTMENT  
1401 MAIN STREET – 4TH FLOOR  
COLUMBIA, SOUTH CAROLINA 29201  
PHONE: 803.545.3373  
FAX: 803.255.8912

[WWW.COLUMBIASC.GOV](http://WWW.COLUMBIASC.GOV)

Rev.1Final7.  
29.2022

Annual Action Plan  
2022



# Table of Contents

Executive Summary.....	1
AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b) .....	3
PR-05 Lead & Responsible Agencies – 91.200(b).....	7
AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....	8
AP-12 Participation – 91.105, 91.200(c) .....	17
Expected Resources .....	21
AP-15 Expected Resources – 91.220(c)(1,2) .....	21
Annual Goals and Objectives .....	28
Projects .....	35
AP-35 Projects – 91.220(d) .....	35
AP-38 Project Summary .....	37
AP-50 Geographic Distribution – 91.220(f).....	54
Affordable Housing .....	56
AP-55 Affordable Housing – 91.220(g) .....	56
AP-60 Public Housing – 91.220(h).....	58
AP-65 Homeless and Other Special Needs Activities – 91.220(i).....	60
AP-70 HOPWA Goals– 91.220 (l)(3) .....	63
AP-75 Barriers to affordable housing – 91.220(j) .....	64
AP-85 Other Actions – 91.220(k) .....	66
Program Specific Requirements.....	71
<b>Attachments</b>	
Citizen Participation.....	75
HUD Certifications.....	108
CDBG Application and Assurances - SF-424/SF-424B/SF-424D.....	118
HOME Application and Assurances - SF-424/SF-424B/SF-424D.....	126
HOPWA Application and Assurances - SF-424/SF-424B/SF-424D.....	135

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Community Development (CD) Department is committed to making the City of Columbia and its neighborhoods a better place to live, work, play, and thrive. Our Mission is to improve the quality of life for Columbia’s citizens by providing economic, housing, and social opportunities. We are the fuel supporting the local economy by providing resources and opportunities for growth. Community Development administers federal, state, and local funding and ensures compliance. Community Development programs increase home-ownership and build neighborhood capacity while offering excellent customer service. Partnerships with banks, neighborhoods, and organizations allow us to promote diversity, inclusion, and equal access through engagement, education, empowerment, and enhancement of housing and economic opportunities.

HUD has provided guidance on Fiscal Year (FY) 2022 Consolidated Plan Notice: CPD-22-05 “Submitting Consolidated Plans and Annual Action Plans for FY 2022”. Due to the delay in Congressional passage of the HUD FY 2022 appropriations in Public Law 117-103, the City will not submit the Annual Action Plan until HUD publishes the final allocations (the estimated date is around May 13, 2022). Therefore, we have added a contingency provision to avoid the need to make significant revisions to the Annual Action Plan in order to reflect the actual allocation amount. The City of Columbia Annual Action Plan will proportionately increase or decrease from the estimated funding level to match actual allocation amounts.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Consolidated Plan sets goals and strategies for achievement over the FY 2020-2024 period and identifies a list of funding priorities. The FY 2022-2023 Annual Action Plan is in the third-year of its five-year Consolidated Plan outlining the City’s vision for housing and community development and addresses the City’s response to identified needs and priority areas over next year. Community Development administers federal, state, and local funds and ensures compliance; increases home ownership; and builds neighborhood capacity through excellent customer service. The Fiscal Year 2022 Annual Action Plan (Action Plan) represents the third year of the City of Columbia Consolidated Plan for the Fiscal Years 2020-2024 (Con Plan) as ratified by City Council and approved by HUD. The Action Plan is the City of Columbia’s application for U.S. Department of Housing and Urban Development (HUD)

entitlement grants and identifies the proposed programs and projects funded during the City's Fiscal Year (FY) 2022. The Action Plan consolidates three (3) HUD entitlement grants: 1) Community Development Block Grant (CDBG); 2) HOME Investment Partnership Program (HOME), and 3) Housing Opportunities for Persons with AIDS (HOPWA). As the result of the 2015 Flood Disaster, the City received Community Development Block Grant Disaster Recovery (CDBG-DR) funds to address the unmet needs of recovery and Community Development Block Grant Mitigation (CDBG-MIT) funds for resiliency against future disasters. Additionally, The Federal Coronavirus Aid, Relief and Economic Security Act (CARES) was signed into law in 2020 to provide additional aid to communities in their efforts to prevent, prepare for and respond to the COVID-19 pandemic. The CARES Act included supplemental formula allocations to HUD's CPD programs, including CDBG-CV & HOPWA-CV to the City of Columbia. Subsequently, the 2020-2024 Consolidated Plan revision by substantial amendment reflects CDBG-CV and HOPWA-CV needs and associated priorities. In addition, the City submitted the HOME American Rescue Plan (HOME-ARP) Allocation Plan to HUD to approve for inclusion in the 2021 Annual Action Plan on April 14, 2022.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Columbia recognizes the importance of maintaining appropriate performance measurements of its CDBG and HOME projects and programs. CD staff provides management for the CDBG, HOME, and HOPWA programs and monitors activities and projects with developed guidelines that include performance measures to ensure regulatory compliance. Using the HUD monitoring checklist as a guide, the City will periodically evaluate staff performance and program performance against the current Consolidated Plan.

The City's Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) have provided many details about the innovations, projects, and programs completed by the City. Documents are reviewable and/or downloaded from the City's website at [www.Columbiasc.gov](http://www.Columbiasc.gov).

The City recognizes that the evaluation of past performance is critical to ensuring the City and its sub-recipients are implementing activities effectively and that those activities align with the City's overall strategies and goals. During FY2022, the City met the HUD CDBG Timeliness Ratio test assessed annually on May 2. The performance of programs and systems evaluated on a regular basis and the City continues to improve the CDBG Notice of Funding Availability (NOFA) and HOPWA Sponsor Request for Applications (RFA) processes in order to ease the administrative burden on applicants and volunteer community reviewers. Where progress stalled toward specific goals in homeownership rehabilitation assistance, Quality Assurance and Quality Control (QAQC) measures are now in place. The proposed numbers were high with the expectation that the CDBG-DR program would assist a larger number of rehabs. However, the length of time between disaster and recovery has reciprocated into increased construction costs and a decrease in the number of rehabbed housing units.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

City staff continues to work with the Citizens Advisory Committee (CAC), established in 1975 to provide advice and recommendations on all policy issues relating to the federal entitlement grant programs discussed in the City's Consolidated Plan and Annual Action Plan. The CAC meets on the 2nd Tuesday of each month. All the meetings are open to the public and the schedule posted on the City website.

Due to the delay in Congressional passage of the HUD FY 2022 appropriations in Public Law 117-103, the City did not submit the Annual Action Plan until HUD published the final allocations released May 13, 2022. The Annual Action Plan public comment period was May 10, 2022, through June 11, 2022. The AAP Public Notice was posted in the State Newspaper and on the City's Community Development website at <https://communitydevelopment.columbiasc.gov/public-notices/>. The FY2022 Annual Action Plan Executive Summary was available on the Community Development website at <https://communitydevelopment.columbiasc.gov/annual-action-plan/>. All comments received are submitted with the Annual Action Plan to HUD no later than the July 11, 2022, HUD Statutory deadline. The Annual Action Plan remains under draft until submitted to HUD for final approval. All public comments regarding the Annual Action Plan can be mailed to, Community Development Department, 1401 Main St., 4<sup>th</sup> Floor Columbia, SC 29201, e-mailed to [CommunityDevelopment@columbiasc.gov](mailto:CommunityDevelopment@columbiasc.gov) or faxed to (803) 255-8912. The City held two virtual Public hearings:

*Thursday, May 24, 2022 @ 4:00 p.m.*

Join Zoom Meeting

<https://us06web.zoom.us/j/83049476976>

Meeting ID: 830 4947 6976

Passcode: 379645

Dial In +1 301 715 8592

*Thursday, June 9, 2022 @ 4:00 p.m.*

Join Zoom Meeting

<https://us06web.zoom.us/j/83585499903>

Meeting ID: 835 8549 9903

Passcode: 188450

Dial In +1 301 715 8592

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Citizens had the opportunity to review and comment on the proposed Annual Action Plan during the public hearings and during the minimum 30-day public comment period, May 10, 2022 - June 11, 2022. A summary of citizen comments from both public hearings, online or mailed to the Community Development offices, will be included in the FY 2022-2023 Annual Action Plan submitted to HUD. For more information, contact the Community Development Compliance Division at (803)545-3373 or by email at [CommunityDevelopment@columbiasc.gov](mailto:CommunityDevelopment@columbiasc.gov). The summary of the comments is attached to the AAP.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

A summary of citizen comments is included in the FY 2022-2023 Annual Action Plan that is submitted to HUD. No comments will be excluded from the submission of the Annual Action Plan.

## **7. Summary**

The City of Columbia used a wide variety of outreach techniques using different venues in order to get input for our Action Plan. During the Covid-19 Pandemic, HUD provided a waiver for in-person meeting requirements. Therefore, virtual meetings were utilized for public hearings and other forms of techniques such as Social Media, City website, and email blasts were all a part of the outreach strategy designed to provide and receive information and comments for the Annual Action Plan. Two (2) virtual public hearings were held May 24, 2022 and June 9, 2022 to ensure that comments from a wide variety of neighborhood citizens, community stakeholders, service agencies, faith-based organizations, city staff, and elected officials are represented.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	COLUMBIA	Community Development Department
HOPWA Administrator	COLUMBIA	Community Development Department
HOME Administrator	COLUMBIA	Community Development Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Community Development Department (CDD) administers the CDBG, HOME, and HOPWA programs for the City of Columbia. CDD is the Public Contact that produces and distributes the Consolidated Plan, Annual Action Plan, and the Consolidated Annual Performance & Evaluation Report (CAPER) Reports. Plans and reports are located on the city’s website at <https://communitydevelopment.columbiasc.gov/>.

**Consolidated Plan Public Contact Information**

The Community Development Department (CDD) has the responsibility of developing the 5-year Consolidated Plan. The fiscal year 2022-2023 is the third (3rd) year of the most recent plan (2020-2024), which can be found on the City's website at <https://communitydevelopment.columbiasc.gov/>.

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Columbia is engaged in ongoing efforts to increase coordination amongst the complex network of public, private, and non-profit organizations that deliver housing and social services to the community. As the administrator of HUD's CDBG, CDBG-DR, CDBG-CV, HOME, HOME-ARP, HOPWA, and HOPWA-CV programs, the City's Community Development Department (CDD) acts as the connector and fuel for community and economic development in the area. The City maintains open lines of communication between the area's many non-profit, for-profit, social service agencies, and community stakeholders.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Besides keeping an open door policy and maintaining ongoing daily communication with the area's many agencies and service providers, the City of Columbia's Community Development Department (CDD) is engaged in a number of efforts and initiatives to enhance coordination among the community's governmental and service frameworks. The CDD maintains membership with the Midlands Areas Consortium on Homelessness (MACH), as well as works closely with the United Way of the Midlands. The City coordinates with the State agencies such as the Department of Health and Environmental Control (DHEC) and the Department of Social Services to gather data and information concerning lead-based paint hazards in homes.

Economic & Community Development Committee reviews matters related to economic, community, and neighborhood development. The Environment & Infrastructure Committee reviews matters related to green space, water quality, roads, and buildings. The Public Safety Committee reviews matters related to public safety, including animal services, code inspection, Municipal Court, and other matters related thereto.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Columbia partners with the United Way of the Midlands (UWM), which serves as the lead HUD agency for the Midlands Area Consortium for the Homeless (MACH), and is the HUD, designated Homeless Continuum of Care (CoC). UWM also administers the CoC's Homeless Management Information System (HMIS) and is the clearinghouse for the Emergency Shelter Grant (ESG) Program. This group of service providers implements housing services for the homeless, as well as other organizations with an interest in preventing homelessness. Along with UWM, those involved are local



non-profit agencies, local government entities, public schools, housing authorities, law enforcement, health care providers, faith communities, and financial supporters.

The partnership was created to maximize the resources available to homeless persons through the development and coordination of an effective and comprehensive continuum of care system addressing services from homelessness prevention services outreach services, emergency shelter, transitional housing, permanent supportive housing, and permanent affordable housing.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Columbia partners with the United Way of the Midlands (UWM), which serves as the lead HUD agency for the Midlands Area Consortium for the Homeless (MACH), and is the HUD, designated Homeless Continuum of Care (CoC). UWM also administers the CoC's Homeless Management Information System (HMIS). The SC Office of Equal Opportunity grants and administers ESG funding. Agencies seeking funding apply through MACH, which provides certification for each applicant to the City for verification that the homelessness housing and services align with the City's Consolidated Plan.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

See Table 2 below.

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Lexington County Community Development
	<b>Agency/Group/Organization Type</b>	Services - Housing Service-Fair Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Fair Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Community Development Department (CDD) coordinates access to Fair Housing and Equal Opportunity for the current and future residential, commercial, and industrial interests of Lexington County. The CDD also promotes community development through the Community Development Block Grant (CDBG) and CDBG-Disaster Recovery Programs and the HOME Investment Partnership Program (HOME), which are funded by the US Department of Housing and Urban Development (HUD). They continue to partner on relevant Fair Housing and regional activities through intentional coordination for National Fair Housing Month.
2	<b>Agency/Group/Organization</b>	Richland County Community Development Department
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Services-Health Service-Fair Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Needs - Veterans Homelessness Strategy Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Columbia is within Richland County with a diverse population of more than 390,000 residents in the Metro region. A series of ongoing consultation meetings and special monthly meetings were held on Fair Housing. Fire and Safety, as well as Zoning and Land Use, were areas of improved coordination.
3	<b>Agency/Group/Organization</b>	Midlands Area Consortium for the Homeless
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy Anti-poverty Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Midlands Area Consortium for the Homeless (MACH) represents 14 Counties across the Midlands of South Carolina, advocating for issues and initiatives that will help end homelessness. It seeks to not only connect others as a collaborative network of individuals and organizations but most importantly, to empower clients to advocate for themselves and facilitate positive change. MACH, a non-profit organization and HUD-registered Continuum of Care (CoC), is designed to provide a community solution to homelessness. It works collaboratively to reduce the time that people spend in a homeless situation while promoting self-sufficiency and independence for its clients. Since 1994, MACH has existed to serve individuals and families currently experiencing homelessness and to aid those who are at risk of becoming homeless. MACH seeks to increase collaboration between all citizens of the region to help those who are most in need.</p>
4	<p><b>Agency/Group/Organization</b></p>	<p>United Way of the Midlands</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services - Housing  Services-Elderly Persons  Services-Victims of Domestic Violence  Services-homeless  Services-Health  Service-Fair Housing  Services - Victims  Regional organization</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Strategy  Non-Homeless Special Needs</p>

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	United Way of the Midlands works to determine and respond to the critical human service needs of the community. Community volunteers in three councils focused on education, financial stability, and health, develop and review a community-wide needs assessment to determine key issues in the community. Based on priorities, opportunities, and resources, the councils offer competitive grants to partner agencies that best address the needs. United Way of the Midlands develops partnerships with non-profit partners, businesses, community leaders, and individuals to understand the conditions in each area it serves. It works to provide the programs and resources through certified partner agencies to improve the quality of life in Calhoun, Fairfield, Lexington, Newberry, Orangeburg, and Richland counties.
5	<b>Agency/Group/Organization</b>	Fast Forward Community Technology Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Education Services-Employment Services - Victims Services - Narrowing the Digital Divide Non-Profit
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Economic Development Transportation Access
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Columbia provides funds to assist with access to technology and computer skills for employment for the homeless, veterans, elderly and youth that are underserved.

6	<b>Agency/Group/Organization</b>	Homeless No More, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Employment Service-Fair Housing Services - Victims Non-Profit
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Columbia provides funds to assist homeless children in afterschool and summer camp activities. Also, provided funds to help develop affordable housing.
7	<b>Agency/Group/Organization</b>	Housing Authority for the City of Columbia, SC
	<b>Agency/Group/Organization Type</b>	PHA Services - Housing Services-Education Services-Employment Service-Fair Housing Regional organization

<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy HOPWA Strategy Anti-poverty Strategy Lead-based Paint Strategy
<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Columbia Housing Authority (Columbia Housing) serves as the area Public Housing Authority. Columbia Housing evaluates the needs for housing in the local area annually and uses the information to develop this strategic plan to address shortfalls, and demand, and develop strategic transformation and acquisition plans to upgrade current portfolio to better equality and more economically sustainable housing and add additional affordable housing to its inventory.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Columbia includes all agency types for consultation.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Midlands Area Consortium of the Homeless	MACH is our CoC and the Blueprint on Homelessness is the plan that set the goals for our region.

**Table 3 – Other local / regional / federal planning efforts**

## **Narrative (optional)**

MACH, a nonprofit organization and HUD registered Continuum of Care (CoC), is designed to provide a community solution to homelessness. We work collaboratively to reduce the time that people spend in a homeless situation while promoting self-sufficiency and independence for the people we serve. Since 1994, MACH has existed to serve individuals and families currently experiencing homelessness and to aid those who are at risk of becoming homeless. MACH seeks to increase collaboration between all citizens of our region to help those who are most in need.



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Mayor and City Council of the City of Columbia wish to provide for maximum citizen participation in the development and implementation of the Annual Action Plan in accordance with the objectives of the Housing and Community Development Act of 1974. The public notice was posted in the “State Newspaper” on May 10, 2022; the comment period began on May 10, 2022 and ended on June 11, 2022. In addition, the Executive Summary of the Annual Action Plan draft was available on the City’s website at <https://communitydevelopment.columbiasc.gov/> and can be requested via email at [CommunityDevelopment@columbiasc.gov](mailto:CommunityDevelopment@columbiasc.gov). The City of Columbia Citizen Participation Plan encouraged the participation of all residents, especially the low and moderate-income population. Formal and informal approaches are used each year in the assessment process to provide adequate opportunities for citizens to participate in the development of the Annual Action Plan. In 2022, the City continued to utilize virtual methods for public engagement. These actions include placing advertisements in the local newspapers, social media, Citizens Advisory Committee (CAC) meetings, and public hearings.

The CAC consists of seven (7) members, with at least one member from each of the four (4) City Council Districts, and was established through the adoption of a resolution on August 6, 1975, which outlined the Committee’s responsibilities. Meetings are held on the second Tuesday of each month and their responsibilities include an annual review of the performance of federal programs, CDBG, HOME, and HOPWA. Meetings are advertised to the public via postings at City buildings with high traffic and on the City’s webpage. All meetings are virtual and accessible to all citizens including those with hearing and visual impairments. The grassroots organization, Columbia Council of Neighborhoods (CCN) has grown into a large umbrella organization with over one hundred and eighteen (121) neighborhoods. The Community Development Department assigns a staff member as Community Liaison to assist with the dissemination of information regarding city services, capacity, and leadership development; and addressing neighborhood and community priorities needs within the four (4) City Council Districts. Notice of these meetings is published in The State newspaper, distributed by email to Columbia Council of Neighborhood Executive Board and the entire membership, and posted on the City website <https://communitydevelopment.columbiasc.gov/>. In addition, Community Development comments are accepted via email at [CoCCommDevCompliance@columbiasc.gov](mailto:CoCCommDevCompliance@columbiasc.gov) to invite citizens to comment on needs in their community on an ongoing basis. Results are listed below. All public comments received are submitted to HUD as a part of the Annual Action Plan. See Citizens Participation attachment.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	The posting in the State News Paper is chosen to reach wide variety of the citizens, respond the to the newspaper response.	Looking forward to attending/there may be an error in the date/day just wanted to let you know/what subject should the neighborhood make comments?	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	18 persons attended	There may be an error on the Website posting of the date/day for Public Hearing/Sounds like a very interesting program/what does my neighborhood need to know?/Will post on Hyatt Park Neighborhood Facebook page.	All comments were accepted.	<a href="https://communitydevelopment.columbiasc.gov/public-notices/">https://communitydevelopment.columbiasc.gov/public-notices/</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	May 24, 2022 - 9 participants were on virtual Zoom Meeting platform. June 9, 2022 - 9 participants were on virtual Zoom Meeting Platform. No public hearing was held in conjunction with City Council meetings this year.	Hyatt Park Neighborhood pleased with the redevelopment going on in Eau Clair Redevelopment area, specifically Hyatt Park/There may be an error in the date/day just wanted to let you know/what subject should the neighborhood make comments?	All comments were accepted.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Columbia estimates \$5,189,457 in total revenue from CDBG, HOME and HOPWA funding sources to be available for activities and programs. Community Development anticipates having \$2,205,987 in CDBG revenue available for FY 2022-2023 programs from the bulleted sources listed below.

- \$1,022,179 - New Entitlement (FY2022) – *Decreased by 7.2%*
- \$948 – Prior Year Entitlement Remaining (FY2017)
- \$1,182,860 – Revolving Loan Fund (FY2019, FY2020, FY2021)

#### HOME & HOPWA

The total estimated revenue for the HOME Program is \$1,290,312 to include \$773,312 in 2022 entitlement funds (*12% increase*) and \$517,000 in estimated program income (PI). The total estimated HOPWA revenue for 2022 is \$1,693,158 (*5.2% increase*). The chart below indicates the percentage of total entitlement revenue by funding source.

In January 2017, HUD-approved (Public Law 114-113) the \$19,989,000 Community Development Block Grant Disaster Recovery allocation as the result of the 2015 Flood Disaster that hit Columbia in October of 2015. On August 7, 2017, HUD Federal Register (Public Law 115-31) allocated an additional \$6,166,000 to the City of Columbia for disaster recovery assistance. The total amount available for disaster recovery is \$26,155,000. These funds will be utilized for Administration, Planning, Economic Development, Housing, and Infrastructure activities over a six (6) year period. Information regarding the CDBG Disaster Recovery Grant is located at <https://dr.columbiasc.gov/action-plan/> in both English and Spanish.

In February 2018, Congress, recognizing that it was not sufficient to fund the only repair of damage caused by the disasters, passed historic

legislation that enabled storm impacted jurisdictions to become more proactive in addressing the impacts of these disasters on their communities. The City of Columbia received \$18,585,000 in The Further Additional Supplemental Appropriations for Disaster Relief Requirements Act, 2018 (P.L. 115-123) to enable communities to carry out strategic, high-impact activities that increase resilience to disasters and reduce or eliminate the long-term risk of loss of life and property, and the suffering it causes by lessening the impact of future disasters. Information regarding the CDBG Mitigation Grant is located at <https://mit.columbiasc.gov/wp-content/uploads/2020/09/Revised-Action-Plan.pdf>

On March 27, 2020, the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES) was signed into law to assist communities in their efforts to prevent, prepare for and respond to the coronavirus COVID-19 pandemic. The CARES Act included supplemental formula allocations to HUD’s CPD programs, including CDBG-CV & HOPWA-CV for the City of Columbia. The additional CARES Act funds allocated to Columbia were \$611,921 for CDBG-CV and \$220,838 for HOPWA-CV, with related provisions to citizen participation and provisions specific for each grant allocation and allowing HUD to waive further program requirements if necessary. Information regarding the CDBG-CV and HOPWA-CV grants is found in the revised Consolidated Plan at <https://communitydevelopment.columbiasc.gov/consolidated-plans/>.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,022,179	1,182,860	948	2,205,987	3,677,537	This is the 3rd-Yr of the Con Plan period. Admins is funding at less than 20% and applications were selected for focused areas of high priority/community needs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	773,312	517,000	0	1,290,312	1,834,649	This is the 3rd-Yr of ConPlan period. Admin budgeted at 10% and CHDO set aside 15%.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	1,693,158	0	0	1,693,158	3,119,373	This is the 3rd-Yr funding for ConPlan period. Admin is budgeted at 3%. Tracking prior year funding for expenditures.
Other	public - federal	Admin and Planning Economic Development Public Services Other	0	0	0	0	0	



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Columbia has a total percent of 12.5% (\$96,664) of the FY2022 allocation in required private matching dollars for HOME-assisted activities. The HOME match is been satisfied through private lenders' contributions to the City's affordable housing loan program for homebuyers. The City collaborates with eight (8) local lenders that provide mortgage financing to eligible borrowers at reduced interest rates. (South State Bank, First Citizens Bank, BB&T Home Mortgage, Synovus Home Mortgage, Wells Fargo Home Mortgage, Security Federal Bank, First Community Bank, Palmetto Citizen Federal Credit Union, Assurance Lending).

The match calculation uses the difference between the interest rate the borrower is receiving through obtaining the City's financing and the interest rate that they would have normally received if they had received financing solely through the partner lender. The difference in payment over the life of the loan is what the City uses as a match requirement.

The homebuyer assistance program and other affordable housing projects are projected to leverage over \$3.5 million in private community dollars. The city also anticipates over \$3 million in leveraged dollars for the HOPWA program. The City of Columbia also provides in-kind services, general funds for operating costs, furnishings and equipment, and real property to carry out the activities identified in the Consolidated Plan and this Plan. City funds were used to establish a General Fund Revolving Loan Funds separate from federal dollars, and have leveraged over \$10 million private bank funds over the last 5 years. City general funds are used for a variety of housing and development needs. Additionally, the Community Development solicits sponsorship revenue to support the many community programs and training events that are held during the program year.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Columbia does not have publicly owned land or property located within the jurisdiction that may be used to address the needs identified in this Annual Action Plan.

**Discussion**

The City also uses Revolving Loan funds that help carry out the priority needs and activities identified in the Consolidated Plan and this Annual Action Plan. Revolving loan funds are separate funds (independent of other CDBG program accounts) set up for the purpose of carrying out specific activities.

The City of Columbia also provides in-kind services, general funds for operating costs, furnishings and equipment, and real property to carry out the activities identified in the Consolidated Plan and this Plan. City funds have been used to establish a General Fund Revolving Loan Funds separate from federal dollars that have leveraged over \$10 million private bank funds over the last five years. City general funds are used for a variety of city projects in which CDBG funds are proposed. Projects include street repaving, park improvements, and economic development. Additionally, the Office of Community Development will solicit sponsorship revenue to support the many community programs and training that are held during the program year.

Utilizing CDBG, HOME and HOPWA funding, the City of Columbia leverages over \$10 million annually from various sources including Housing Loans, Homeless Services for the Inclement Weather Center, Façade Improvement Projects, and Commercial Revolving Loan Fund (CRLF), HOPWA Sponsors and other community investment projects and initiatives. Additionally, Community Development Housing Division has received over \$12 million in bank commitments from various sources for its housing initiative over a five-year period. These resources include private lenders such as South State Bank, First Citizens Bank, BB&T Home Mortgage, Synovus Home Mortgage, Wells Fargo Home Mortgage, Security Federal Bank, First Community Bank, Palmetto Citizen Federal Credit Union, and Assurance Lending.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	3B Provide Vital Services for LMI Households	2020	2024	Non-Housing Community Development	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area	Public Services & Quality of Life Improvements	CDBG: \$413,932 HOPWA: \$50,795	Public service activities other than Low/Moderate Income Housing Benefit: 255 Persons Assisted Homelessness Prevention: 81 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	2A Increase Homeownership Opportunities	2020	2024	Affordable Housing	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area	Preserve & Develop Affordable Housing	CDBG: \$1,182,860 HOME: \$1,290,312	Rental units rehabilitated: 5 Household Housing Unit Homeowner Housing Rehabilitated: 38 Household Housing Unit Direct Financial Assistance to Homebuyers: 25 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	3A Provide Supportive Services for Special Needs	2020	2024	Non-Homeless Special Needs	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area	Housing & Supportive Services for Persons HIV/AIDS	HOPWA: \$452,790	Homelessness Prevention: 771 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	4A Provide Housing Opportunities Persons HIV/AIDS	2020	2024	Non-Homeless Special Needs	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area	Housing & Supportive Services for Persons HIV/AIDS	HOPWA: \$818,183	Tenant-based rental assistance / Rapid Rehousing: 96 Households Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 17 Beds Homelessness Prevention: 9 Persons Assisted
6	1C Improve Access to Public Facilities	2020	2024	Non-Housing Community Development	Eau Claire Target Area	Expand/Improve Public Infrastructure & Facilities	CDBG: \$739,195	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4052 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	2E Provide for Owner Occupied Housing Rehab	2020	2024	Affordable Housing	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Brandon Acres/Cedar Terrace Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area	Preserve & Develop Affordable Housing		Homeowner Housing Rehabilitated: 22 Household Housing Unit

Table 6 – Goals Summary

**Goal Descriptions**



2	<b>Goal Name</b>	3B Provide Vital Services for LMI Households
	<b>Goal Description</b>	Provide supportive services for low- to moderate-income households in the jurisdiction. Public services will include fair housing awareness, dental/eye care programs, case management for emergency assistance, employment programs, homeless prevention, mental health, and self-sufficiency programs for youth.
3	<b>Goal Name</b>	2A Increase Homeownership Opportunities
	<b>Goal Description</b>	Increase homeownership opportunities for LMI households through homeowner housing added and direct financial assistance to homebuyers
4	<b>Goal Name</b>	3A Provide Supportive Services for Special Needs
	<b>Goal Description</b>	HOPWA information service assistance will include chemical dependency treatment, mental health treatment, nutritional services, job training and placement assistance, and assistance with daily living.
5	<b>Goal Name</b>	4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Goal Description</b>	The City of Columbia administers HOPWA funding as a formula entitlement for the Columbia Eligible Metropolitan Statistical Area (EMSA), which includes the following counties: Calhoun, Fairfield, Kershaw, Lexington, Richland, and Saluda.
6	<b>Goal Name</b>	1C Improve Access to Public Facilities
	<b>Goal Description</b>	The T.S. Martin Park Phase 3 continues to update the amenities and includes a walking trail around the park and sunshade area. Hyatt Park Phase 2 continues to enhance and update the amenities such as a new fence around the baseball field and a walking trail throughout the park. This project will improve public facilities for the residents living in the service area.
7	<b>Goal Name</b>	2E Provide for Owner Occupied Housing Rehab
	<b>Goal Description</b>	The CDBG-DR Housing Rehabilitation, Reconstruction and Rebuild program will allow 22 LMI Homeowners to be addressed. Projections can be found in the CDBG-DR Action Plan (Substantial Amendment #6) at <a href="https://dr.columbiasc.gov/wp-content/uploads/2022/05/CDBG-DR-SAPA-6-FINAL-with-HUD-approved-date.pdf">https://dr.columbiasc.gov/wp-content/uploads/2022/05/CDBG-DR-SAPA-6-FINAL-with-HUD-approved-date.pdf</a> for more information on the programs financial and performance projections. The projection of \$5,411,306 is allocated and expended within the 2022 fiscal year.



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City of Columbia’s CDBG, HOME, and HOPWA programs provide funding for projects within the City limits. During the 2022 program year, the City will continue to focus its CDBG funding efforts of redevelopment to streamline the funding impact. Additionally, City Council limited access to the FY 2022 CDBG entitlement funding to City Departments. Funding is available for two (2) categories of eligible programs/activities: Public Service (Youth Services, Job Skills & Readiness, Mental Illness/Homeless and Health Services) and Non-Public Services (Public Facilities Improvement, Housing).

To ensure CDBG expenditure meets timeliness, all funded activities/projects must be shovel-ready to spend CDBG funding within a 1-year grant period and should be the gap funding needed to complete projects. The City will focus HOME funding on affordable housing through homeowner and rental acquisition, rehabilitation, and new construction. HOME activities include rental housing development for Community Housing Development Organizations (CHDO), and homeownership through the City Lender Housing Loan Program. HOPWA funds will continue to address the priority needs for permanent housing and to increase housing stability for special needs populations, and persons with HIV/AIDs. Activities include Supportive Services, Permanent Housing Placement, Tenant-Based Rental Assistance Short-term Rental, Mortgage, and Utility Assistance, and Operations Support.

As the result of the 2015 Flood Disaster, the City received Community Development Block Grant Disaster Recovery (CDBG-DR) funds to address the unmet needs of recovery and Community Development Block Grant Mitigation (CDBG-MIT) funds for resiliency against future disasters. For more details, see the CDBG-DR Action Plan at <https://dr.columbiasc.gov/wp-content/uploads/2022/05/CDBG-DR-SAPA-6-FINAL-with-HUD-approved-date.pdf> and for CDBG-MIT at <https://mit.columbiasc.gov/cdbg-mit-action-plan/>. The City of Columbia allocated CARES Act funds (CV Rounds 1 and 3) to create projects to prevent, prepare for, and respond to the coronavirus COVID-19 pandemic. The CV-funded projects added were CDBG-CV Administration, CDBG-CV Public Services, CDBG-CV Economic Development, HOPWA-CV Administration, and HOPWA-CV projects by sponsors. Additionally, the HOME American Rescue Plan Act (HOME-ARP) will provide needed resources for the homeless and other vulnerable populations facing affordable crises.

#### Projects

#	Project Name
1	CDBG: Administration
2	CDBG: Public Services
3	CDBG: Public Facilities Projects

#	Project Name
4	CDBG: Housing Rehabilitation Administration & Programs
5	HOME: Administration (10%)
6	HOME: CHDO Reserves (15%)
7	HOME: Residential Affordable Loans/Acquisition/Rehab/New Construction
8	HOPWA: Administration
9	HOPWA: Resource ID
10	2022 HOPWA: Columbia Housing SCH21F001 (CH-1)
11	2022 HOPWA: Columbia Housing SCH21F001 (CH-2)
12	2022 HOPWA: Columbia Housing SCH21F001 (CH-3)
13	2022 HOPWA: Columbia Housing SCH21F001 (CH-4)
14	2022 HOPWA: Midlands Housing Alliance - Transitions SCH22F001 (MHA-T)
15	2022 HOPWA: Palmetto AIDS Life Support Services SCH22F001 (PALSS)
16	2022 HOPWA: Palmetto Place Children & Youth Services SCH22F001 (PPCYS)
17	2022 HOPWA: The Cooperative Ministry SCH22F001 (TCM)
18	2022 HOPWA: Upper Savannah Care Services SCH22F001 (USCS)
19	2022 HOPWA: University of South Carolina SCH22F001 (USC)

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The allocations priorities addressed in the project selection encourage citizen participation from the Citizens Advisory Committee recommendations for funding. They determine if the activity goals support and are consistent with 5-year strategic plan goals and outcomes. The reoccurring obstacle is the lack of adequate funding.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	CDBG: Administration
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Brandon Acres/Cedar Terrace Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	1C Improve Access to Public Facilities 2A Increase Homeownership Opportunities 3B Provide Vital Services for LMI Households
	<b>Needs Addressed</b>	Expand/Improve Public Infrastructure & Facilities Preserve & Develop Affordable Housing Public Services & Quality of Life Improvements
	<b>Funding</b>	CDBG: \$247,737
	<b>Description</b>	Administration and Operations for the CDBG Program to include staff salaries not to exceed 20% of annual CDBG allocation (and Program Income (PI)). (Only 8% Admin from PI)
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Admin and operations will benefit all families and households within the City of Columbia. Total population 133,000
	<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Administration and Operations - Staff salaries, oversight, monitoring, planning, and general administration. \$ 196,145 (PA 20% from Allocation only)  Citizen Participation - Community outreach and support for community programs. \$2000 (PA 20% from Allocation only)  Community Liaison - Salary for Liaison, neighborhood capacity building, and support to 122 organized neighborhoods. \$ 49,592 (PA 20% from Allocation and 8% PI)	
<b>Project Name</b>	CDBG: Public Services	

<b>2</b>	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 3B Provide Vital Services for LMI Households
	<b>Needs Addressed</b>	Public Services & Quality of Life Improvements
	<b>Funding</b>	CDBG: \$166,195
	<b>Description</b>	Provide access to services to LMI individuals and households through various non-profit and community-based agencies. Not to exceed 15% of the Annual CDBG Allocation and 15% of the prior year's program income. (Only 7.2% of PI used)
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates 15 Homeless Youth and 45-50 Homeless Families; 100 LMI Residents for health services; 50 Homeless/Veterans/Underserved individuals receive Employment skills; 50-75 individual LMI receiving
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	<p>Mental Illness Recovery Center, Inc. Youth Services - Provide operations and supportive services for Youth Home along with Mental Illness services, job skills, and life sustainability services for youth (17-24) - \$75,000</p> <p>Homeless No More Family Services - Provide supportive services (child care services for children, and job and self-sufficiency skills for adults and families.- \$25,000</p> <p>United Way of the Midlands Well Partner Dental &amp; Eye Clinic - Provide supplies, dental care and eye care services to LMI adults within the City of Columbia. \$25,000</p> <p>Fast Forward Employment Skills - Homeless/Veterans/Underserved - Provide soft employment skills training, certification access, computer training and employment assistance to the homeless, veterans, elderly, and the underserved. \$25,000</p> <p>Bank On Columbia Financial Literacy LMI/Underserved - Staff salary to provide financial literacy classes and workshops, and assist LMI, underserved and unbanked to gain access to checking accounts and avoid predatory lending. \$16,195.</p>
<b>3</b>	<b>Project Name</b>	CDBG: Public Facilities Projects
	<b>Target Area</b>	Eau Claire Target Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	1C Improve Access to Public Facilities
	<b>Needs Addressed</b>	Expand/Improve Public Infrastructure & Facilities Public Services & Quality of Life Improvements
	<b>Funding</b>	CDBG: \$739,195
	<b>Description</b>	Public Facility Improvements for two designated City Parks that serve LMA
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project service area serves 4095 households and 51% LMA to benefit from this proposed activity.



	<b>Location Description</b>	T.S. Martin Park Improvements Phase 3 2700 Edison Street Columbia, SC 29204  Hyatt Park Improvements Phase 2 950 Jackson Avenue Columbia, SC 29203
	<b>Planned Activities</b>	T.S. Martin Park Improvements Phase 3 - Adding a picnic area with a shade sail to cover it, a walking track that will surround the baseball fields, and perimeter fencing - \$396,000  Hyatt Park Improvements Phase 2 - Adding new fencing around the park and the baseball field, new lighting, and concrete walkways throughout the park - \$343,195
4	<b>Project Name</b>	CDBG: Housing Rehabilitation Administration & Programs
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	2A Increase Homeownership Opportunities
	<b>Needs Addressed</b>	Preserve & Develop Affordable Housing
	<b>Funding</b>	CDBG: \$1,052,860
	<b>Description</b>	Administration, operations, and programs for the Housing Rehabilitation Program including staff salaries to manage the Housing Program portfolio of housing loans, inspections, and construction estimation.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates serving 58 households to include 10 Extremely low-income, 23 low-income and 25 moderate-income families.
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	<p>Housing Rehab Administration &amp; Operations - Staff salaries to manage housing loan portfolio, housing inspection, and construction estimation; oversight and compliance - \$152,860</p> <p>City Lender 1/Uplift Down payment Assist. Loan Program - Provide funding up to \$20,000 for 10 housing loans for LMI homeowners - \$200,000</p> <p>Affordable Housing Programs - Providing funding for 4-5 LMI Homeowner to purchase a home - \$500,000</p> <p>Maintenance Assistance Program - \$200,000</p>
<b>5</b>	<b>Project Name</b>	HOME: Administration (10%)
	<b>Target Area</b>	<p>Edisto Court Target Area</p> <p>Eau Claire Target Area</p> <p>King - Lyon Street Redevelopment Area</p> <p>Pinehurst Community Council</p> <p>Belvedere Redevelopment Area</p> <p>Booker Washington Heights Neighborhood Revitalization Area</p>
	<b>Goals Supported</b>	2A Increase Homeownership Opportunities
	<b>Needs Addressed</b>	Preserve & Develop Affordable Housing
	<b>Funding</b>	HOME: \$77,331
	<b>Description</b>	Administration and operations of the HOME Program to include salary, supplies, oversight and compliance not to exceed 10% of the annual HOME allocation.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates that HOME administration will benefits entire City services area.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	HOME Administration (10%) Operations and salary for staff to administer, planning, oversight and monitoring of the HOME Program - \$77,331 (No PI will be used for Admin)
	<b>Project Name</b>	HOME: CHDO Reserves (15%)

6	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	2A Increase Homeownership Opportunities
	<b>Needs Addressed</b>	Preserve & Develop Affordable Housing
	<b>Funding</b>	HOME: \$115,997
	<b>Description</b>	15% of allocation Set-aside for HUD-approved Community Housing Development Organizations to provide affordable housing as required.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates that HOME rental rehab will benefit up to 5 LMI households/families.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	HOME CHDO Set-Aside (15%) for Affordable Housing for local CHDO to rehab up to 5 units of LMI rental housing - \$115,997
7	<b>Project Name</b>	HOME: Residential Affordable Loans/Acquisition/Rehab/New Construction
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Brandon Acres/Cedar Terrace Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	2A Increase Homeownership Opportunities
	<b>Needs Addressed</b>	Preserve & Develop Affordable Housing
	<b>Funding</b>	HOME: \$1,096,984
	<b>Description</b>	HOME Funds for residential affordable loans for homeownership, acquisition and rehabilitation, and new construction activities for rental/homeownership to be determined.

	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The city estimates that 10-12 LMI families will benefit from the proposed HOME Loans.
	<b>Location Description</b>	City-Wide and Local Target Areas
	<b>Planned Activities</b>	HOME Residential Affordable Housing Loans for LMI Homeownership or Acquisition/Rehab/New Construction for Rental - The concentration will be on providing up to 12 Affordable housing loans to LMI homeowners for \$1,096,984
<b>8</b>	<b>Project Name</b>	HOPWA: Administration
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Brandon Acres/Cedar Terrace Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 3B Provide Vital Services for LMI Households 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Public Services & Quality of Life Improvements Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$50,795
	<b>Description</b>	Administration and operations including salary not to exceed 3% of annual HOPWA allocation for planning, oversight and monitoring.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The 1086 residents will benefit from the proposed Administration of the HOPWA Program.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	HOPWA Administration (3%) to include salaries and operation for oversight and monitoring of the program - \$50,795

<b>9</b>	<b>Project Name</b>	HOPWA: Resource ID
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Public Services & Quality of Life Improvements Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$5,000
	<b>Description</b>	Funding for training and outreach to establish, coordinate and develop housing assistance resources for eligible HOPWA persons.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	281 LMI families are estimated to benefit as the result of the proposed activities.
	<b>Location Description</b>	Six county EMSA (Calhoun, Fairfield, Kershaw, Lexington, Richland and Saluda)
	<b>Planned Activities</b>	HOPWA Resource ID - Training and outreach to establish coordinate and develop housing assistance resources for eligible persons. Development of housing resources, System coordination and Housing needs assessments and associated research - \$5,000
<b>10</b>	<b>Project Name</b>	2022 HOPWA: Columbia Housing SCH21F001 (CH-1)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS

	<b>Funding</b>	HOPWA: \$420,675
	<b>Description</b>	Tenant-Based Rental Assistance (TBRA) provides a subsidy to HOPWA-eligible households in a unit of their choice. Permanent and stable housing.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The estimate of LMI beneficiaries is 81 individuals that will benefit.
	<b>Location Description</b>	CH-1 will serve the City of Columbia, Richland, and Lexington Counties.
	<b>Planned Activities</b>	CH-1 Tenant-Based Rental Assistance (TBRA) provides a subsidy to HOPWA-eligible households in a unit of their choice - \$391,228 7% Project Sponsored for Administration of HOPWA Grant - Accounting and Reimbursement preparation - \$29,447
<b>11</b>	<b>Project Name</b>	2022 HOPWA: Columbia Housing SCH21F001 (CH-2)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Brandon Acres/Cedar Terrace Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$23,868
	<b>Description</b>	Tenant-Based Rental Assistance (TBRA) provides a subsidy to HOPWA-eligible households in a unit of their choice. Permanent and stable housing. Staff salary for .5FTE
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	81 households will benefit from staff salary to administer the TBRA program

	<b>Location Description</b>	City of Columbia, Richland, and Lexington Counties will be served.
	<b>Planned Activities</b>	CHA-2 Salary for .5FTE TBRA Staff person for HOPWA Choice Voucher Program - \$23,868
<b>12</b>	<b>Project Name</b>	2022 HOPWA: Columbia Housing SCH21F001 (CH-3)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$154,902
	<b>Description</b>	Tenant-Based Rental Assistance (TBRA) provides a subsidy to HOPWA-eligible households in a unit of their choice. Housing First - Chronically Homeless
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 households will benefit from the TBRA services offered through the Columbia Housing Authority.
	<b>Location Description</b>	The City of Columbia, Richland, and Lexington Counties within the Columbia EMSA.
	<b>Planned Activities</b>	CH-3 TBRA/HCV Subsidy Program for Housing First Chronically Homeless eligible clients - \$144,059  7% Project Sponsored Administration for HOPWA TBRA HCV; Accounting, reimbursement preparation, and oversight - \$10,843
<b>13</b>	<b>Project Name</b>	2022 HOPWA: Columbia Housing SCH21F001 (CH-4)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area

	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$20,373
	<b>Description</b>	Provides utility assistance and operational maintenance support to (9) CHA-owned properties for HOPWA-eligible households. Permanent and stable housing.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9 LMI families will benefit from the proposed HOPWA activities for properties owned by CHA.
	<b>Location Description</b>	The City of Columbia, Richland, and Lexington Counties.
	<b>Planned Activities</b>	CH-4 Operations/Utility Assistance for HOPWA-owned Units to include maintenance - \$18,947  7% Project Sponsored Administration for accounting, reimbursement preparation and oversight (\$1,426)
<b>14</b>	<b>Project Name</b>	2022 HOPWA: Midlands Housing Alliance - Transitions SCH22F001 (MHA-T)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$21,390
	<b>Description</b>	Midlands Housing Alliance services the Homeless population at Transitions providing homeless night shelter and day services. Provides Supportive Services to HOPWA-eligible persons identified during the intake process.
	<b>Target Date</b>	6/30/2023



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 individual homeless persons will benefit from the proposed activity.
	<b>Location Description</b>	2025 Main St, Columbia, SC 29201
	<b>Planned Activities</b>	Midlands Housing Alliance - Transitions Homeless Center to provide .28FTW counselors salary for supportive services and counseling to HOPWA-eligible clients identified during - \$19,893  7% Project Sponsored Administration reimbursement preparation, reporting and oversight (\$1,497)
15	<b>Project Name</b>	2022 HOPWA: Palmetto AIDS Life Support Services SCH22F001 (PALSS)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$335,000
	<b>Description</b>	PALSS provides Supportive Services and Case Management, Resource ID for outreach and research, and Administration of grant for HOPWA-eligible clients.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Provides supportive services to implement the provision of emergency housing assistance and housing development for up to 737 individuals/HH
	<b>Location Description</b>	Jurisdiction-wide Columbia EMSA for HOPWA supportive services.

	<b>Planned Activities</b>	Palmetto AIDS Life Support Services - Supportive Services include case managers' salaries, case management, and service referrals – (\$300,000); Housing Information includes outreach, travel, printing, and supplies - (\$8,550); Resource ID includes establishing, coordinating, and developing housing assistance resources in a community and to conduct research or carry out activities to determine the feasibility of specific housing-related initiatives. - (\$3,000)  7% Project Sponsored Administration for Accounting, Reimbursement preparation, office space, contracts, and insurance (\$23,450)
<b>16</b>	<b>Project Name</b>	2022 HOPWA: Palmetto Place Children & Youth Services SCH22F001 (PPCYS)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$15,000
	<b>Description</b>	Palmetto Place provides shelter and services to unaccompanied homeless youth (16-21).
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 HIV positive Homeless youth (16-21) will benefit from the proposed activity
	<b>Location Description</b>	Within the City of Columbia - Confidential Location
	<b>Planned Activities</b>	Palmetto Place Unaccompanied Youth (UY) Program has 17 beds and prepares homeless and unaccompanied youth to live independently and reach self-sufficiency through a variety of resources while have a stable living situation. Serve 8 HOPWA eligible clients - \$15,000
	<b>Project Name</b>	2022 HOPWA: The Cooperative Ministry SCH22F001 (TCM)

17	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$198,365
	<b>Description</b>	TCM provides financial assistance, STRMU, supportive services and resource identification of housing services for HOPWA-eligible participants
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 145 low to moderate-income persons will benefit from the short term emergency solutions services.
	<b>Location Description</b>	ESMA Jurisdiction housing-related services for persons with HIV/AIDS.
	<b>Planned Activities</b>	TCM - Short Term Rent/Mortgage/Utility Financial Assistance to prevent homelessness for HOPWA eligible individuals and families - \$163,480; Supportive Services includes salaries for case management and referrals for services - \$20,000; Resource ID includes developing and enhancing community housing resources for persons living with HIV/AIDS - \$1000  7% for Administration for Accounting, Reimbursement preparation and oversight - \$13,885
18	<b>Project Name</b>	2022 HOPWA: Upper Savannah Care Services SCH22F001 (USCS)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS

	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$25,000
	<b>Description</b>	USCS provides supportive, STRMU, and Housing Info services to Saluda County.
	<b>Target Date</b>	6/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 40 low to moderate-income persons will benefit from these services.
	<b>Location Description</b>	Columbia EMSA (Saluda County) supportive services and STRMU for persons with HIV/AIDS
	<b>Planned Activities</b>	Upper Savannah Care Services Supportive Services for Case Managers - \$18,500; Short Term Rent/Mortgage/Utility payment assistance to prevent homelessness - \$3,550; Housing Information to enable special-needs households to establish or maintain stable housing, reduce their risks of homelessness, and improve their access to healthcare and other support - \$1,200  7% Project Sponsored Administration for accounting and monthly reimbursement preparation (\$1,750)
19	<b>Project Name</b>	2022 HOPWA: University of South Carolina SCH22F001 (USC)
	<b>Target Area</b>	Edisto Court Target Area Eau Claire Target Area King - Lyon Street Redevelopment Area Pinehurst Community Council Belvedere Redevelopment Area Booker Washington Heights Neighborhood Revitalization Area
	<b>Goals Supported</b>	3A Provide Supportive Services for Special Needs 4A Provide Housing Opportunities Persons HIV/AIDS
	<b>Needs Addressed</b>	Housing & Supportive Services for Persons HIV/AIDS
	<b>Funding</b>	HOPWA: \$422,790
	<b>Description</b>	USC-Department of Medicine provide Supportive Services, STRMU, Permanent Housing Placement and Housing Information Services to HOPWA-eligible clients.
	<b>Target Date</b>	6/30/2023

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 450 low to moderate-income persons will benefit from these supportive services.
<b>Location Description</b>	Jurisdiction for Columbia EMSA supportive services for persons with HIV/AIDS.
<b>Planned Activities</b>	<p>University of South Carolina School of Medicine - (Supportive Services includes Case Manager salaries and operational supplies - \$290,964; Short Term Rent/Mortgage/Utility payment assistance for HOPWA-eligible individuals and households - \$ 39,320; Permanent Housing Placement to help establish permanent residence when continued occupancy is expected - \$62,911</p> <p>Up to 7% Project Sponsored Administration - USC has an established indirect cost rate. (\$29,595)</p>

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds allocated to projects primarily benefit low- and moderate-income persons and/or areas as 70% public benefit. In FY 2022, the new Mayor and City Council have begun to assess the areas of the redevelopment through the Economic and Community Development Committee. The existing eight-(8) redevelopment areas are listed below. However, only the Eau Claire Redevelopment Area had CDBG funding for two park improvement projects located within the geographic location. All other funding allocated were for Public Services and Housing activities that serve LMI individuals and households Citywide. Demographics in the City of Columbia has changed. A re-evaluation of the redevelopment areas will occur during the 2022 fiscal year.

### Geographic Distribution

Target Area	Percentage of Funds
Edisto Court Target Area	14
Eau Claire Target Area	16
King - Lyon Street Redevelopment Area	14
Pinehurst Community Council	14
Brandon Acres/Cedar Terrace	14
Belvedere Redevelopment Area	14
Booker Washington Heights Neighborhood Revitalization Area	14

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Allocating funding to complete projects funded in phases is the rationale priority. In addition, until a reassessment of the redevelopment areas is completed, public service and housing projects will continue to benefit Citywide. The focus is on LMI individuals and the geographic distribution of all entitlement funds for CDBG, HOME, and HOPWA is projected as follows: Eau Claire Redevelopment Area - 16%, Eligible Metropolitan Statistical Area (EMSA) - 30%, and Citywide - 54%. No other redevelopment areas have a specific distribution of funds.

### Discussion

This designation is done through local discussion with the neighborhood communities that desire to have federal funds make a positive impact in their communities. In addition, neighborhoods must be

within a low- to moderate-income (at least 51%) census tract area as defined by HUD. Additionally, we are seeking direction from City Council to revise the City's NRSA that has incorrect data as demographics have changed since the last update in 2000. This change has the potential to change how entitlement funds are geographically distributed.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

CDBG funds will be used to provide Affordable Housing loans at low interest rates for eligible homebuyers that are 80% and below the area median income level. HOME funds will be used for affordable homebuyers’ loans and rental housing development and the appropriate amount of match dollars leveraged.

The City is concentrating on housing development for affordability and livability. The City is committed to leveraging future funding by identifying funding sources such as the CDBG Revolving Loan Fund, General Fund Revolving Loan fund and other federal and non-federal sources for new affordable public-private housing developments.

New developments such as Lorick Place (87 affordable units) and the Pointe at Elmwood (58 units) are both complete adding 145 units of affordable housing under the CDBG-DR Multi-Family Housing Development activity. Additional, public private affordable housing partnerships are in the planning stages to allow long-term strategies for similar projects to address unmet needs. Amending HOME Guidelines to encourage HOME eligible program activities for competitive rental and homeownership housing opportunities is underway. A HOME Notice of Funding Availability (NOFA) is planned for the fall of 2022 for potential affordable housing partnership projects.

Additionally, in partnership with the Columbia Housing Authority and the University of South Carolina Office of Housing & Supportive Services, the city provides affordable housing opportunities for the chronic homeless through the Housing First program and with HOPWA funds for special-needs households.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	15
Non-Homeless	75
Special-Needs	68
Total	158

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	88
The Production of New Units	12
Rehab of Existing Units	58
Acquisition of Existing Units	0
Total	158

**Table 10 - One Year Goals for Affordable Housing by Support Type**



## Discussion

Below is a breakdown of goals for the number of special needs and LMI households supported by affordable housing programs:

- Direct Financial Assistance to Homebuyers: 25 LMI Households (20 City Lender I/Uplift and 5 City Lender II/Employee Loans)
- Homeowner Housing Rehabilitated: 38 LMI Households (10 MAP, 28 Disaster Relief)
- Rental Units Rehabilitated: 5 LMI Households CHDO
- TBRA: 81 Households Assisted (Persons living with HIV/AIDS)
- TBRA: 15 Households Assisted – Housing First Homeless (Persons living with HIV/AIDS)
- Rental and Mortgage Assistance: 75 LMI Households

The City of Columbia's Office of Community Development continues to prioritize the creation of quality, affordable housing as an integral component of its development programs. Over the last five years, the City created partnerships with several local banks South State Bank, First Citizens Bank, BB&T Home Mortgage, Synovus Home Mortgage, Wells Fargo Home Mortgage, Security Federal Bank, First Community Bank, Palmetto Citizen Federal Credit Union, and Assurance Lending, to produce over \$70 million in financing. The City will continue this initiative and seek to develop new partnerships with local lenders for leveraged private dollars.

The City's City Lender I program continues to assist citizens by offering lower down payments (\$1,000) with a maximum loan of \$150,000. The Uplift program for down payment assistance to be utilized in conjunction with City Lender I. The Employee Lender program provides up to 25% financing for a home loan. The City of Columbia will also continue the Maintenance Assistance Program (M.A.P) for qualified LMI homeowners with up to \$25,000 for a forgivable loan over 5 years for energy efficiency repairs. Homeowners must reside in the designated focused redevelopment areas in the City.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Columbia Housing (CHA), the local housing authority serving the City of Columbia is an autonomous agency, designated by Internal Revenue Service as a 509(a) tax-exempt public charity. Its mission is to meet the emerging affordable housing needs of low to moderate-income individuals and families in Columbia and Richland County while promoting self-reliance and improving their quality of life. Recently the housing authority also began administering operations for the Cayce Housing Authority.

The City of Columbia will continue to collaborate with Columbia Housing to provide safe, affordable housing. The City supports CHA's plan for homeownership education and counseling and the use of Section 8 vouchers for homeownership.

### **Actions planned during the next year to address the needs to public housing**

The City will work with CHA to expand collaborative partnerships with county and citywide efforts to reduce the number of families who are at risk of experiencing homelessness or who are at risk of losing housing. The City will also assist with the CHA goals #3 (Homeless Programs), #4 (Homeownership), and #9 (Communication & Community Engagement) established in the CHA FY2021-2022 Annual Action Plan.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Columbia Housing has an eleven (11) member Resident Advisory Board (RAB). One (1) RAB member is on the CHA Board of Commissioners. Additionally, CHA has a homeowner program that provides education, counseling, and resources that connect residents to the home-buying process. The Housing Choice Voucher Program provides provision for Section 8 tenants to purchase a home with the use of their voucher. The CHA was one of the first PHAs in the state to begin this program and it continues to be very successful.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The CHA undesignated as troubled. Per review of HUD's Inventory Management System (IMS)/ PIH Information Center (PIC) public housing profile site at [https://www.hud.gov/program\\_offices/public\\_indian\\_housing/systems/pic/haprofiles](https://www.hud.gov/program_offices/public_indian_housing/systems/pic/haprofiles), the CHA is identified as a "Standard Performer".

### **Discussion**

The City of Columbia is in partnership with CHA and continues to support its mutual effort of creating

affordable housing and opportunities for homeownership with financial and other assistance.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Columbia plans to participate in the local Continuum of Care, Midlands Area Consortium for the Homeless (MACH) by attending monthly planning meetings and engaging in community discussions of addressing the needs and gaps in services for the homeless and those at risk of homelessness. The City will use General funds to provide financial assistance and case management to persons at risk of homelessness to maintain their housing stability or person who are currently experiencing homelessness to secure housing stability.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In the program year 2022, the City projects to spend General Fund dollars for Homeless Services. The City established a full-time Homeless Coordinator position that focuses on homeless needs and other areas of service such as meals, case management, transportation, housing (to include shelter), intake or triage, and employment.

Additionally, at this time the final budget unapproved to support the Midlands Housing Alliance, Transitions, or the Housing First Program with General Fund dollars in the FY 2022.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The United Way of the Midlands, Midlands Housing Alliance (Transitions), and Salvation Army operate the Inclement Weather Center (IWC) from November 1 through the end of March of each year. The IWC opens each day when the temperature reaches 40 degrees or below, or when other inclement weather factors affect the health and safety of the homeless. The facility was prepared to serve 180 adult men and women with additional costs available to supplement the beds to the 240-person maximum occupancy. Additionally, the city annually supports the Midlands Housing Alliance, Transitions, and the Housing First Program with General Fund dollars. The City partners with the Midlands Housing Alliance-Transitions, a year-round facility that provides shelter for the homeless at all stages including the chronically homeless with support services and case management to connect to resources that lead to permanent housing. This facility has a day center that meets the needs of mail, showers, computer, and job search assistance.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that**

**individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Over the last eight years, the City has funded a Housing First Pilot Program model of permanent housing in cooperation with the University Of South Carolina School Of Medicine and the Columbia Housing Authority. These funds have provided 25 units per year or more of permanent housing and intensive supportive services to chronically homeless persons. These services reduce the need for emergency room care at local hospitals, improve the income potential of the clients served, and assist in the maintenance of housing stability.

Housing First outreach workers have provided services to over 590 homeless persons in the last 24 months. There is a continued need to provide ongoing supportive services for the chronic homeless as well as the homeless experiencing homelessness due to economic or life-changing circumstances.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

United Way of the Midlands and Midlands Area Consortium for the Homeless (MACH) offers homeless prevention services to help families stay in their current housing. MACH also helps individuals who are exiting institutions of care. MACH's mission has been to collaborate with local organizations and stakeholders to address homelessness in central South Carolina.

Since August 2017, the agencies in the MACH district have served over 1,300 in emergency shelters and 1,000 in transitional housing. As a district, there are obstacles that hinder agencies from helping more individuals experiencing homelessness.

**Discussion**

Although the City of Columbia does not receive Emergency Solution grant funds, it does certify that the service agencies that receive the funds are consistent with the City's Consolidated Plan. The following agencies have applied for ESG funding through the Governor's Office of Equal Opportunity (OEO), which administers the grant to help extremely low to low-income individuals, and families avoid becoming homeless and provide supportive services to help address social needs:

**Homeless No More/The Family Shelter:** Agency is requesting \$100,000 for its Shelter component. The agency plans to serve 250 individuals/families at the Shelter where they receive assistance with

basic needs, housing search and other services. A case manager ensures homeless families are connected to support services as part of their successful transition to independent living.

**Sistercare, Inc.:** Agency is requesting the following: \$80,000 for Emergency Shelter and \$20,000 for HMIS. Total amount requested is \$100,000. The agency plans to serve 300 unduplicated, battered women and their children with the ESG funds.

**The Women's Shelter:** Agency is requesting \$50,000. ESG monies will be spent on Emergency Shelter Operational Expenses. The agency expects to serve 60 clients with the funding.

**Transitions:** Agency is requesting \$15,080.64 for Street Outreach, \$64,761.74 for Rapid Rehousing, \$4,439.75 for HMIS, and \$72,000.00 for Emergency Shelter. The agency plans to serve 2,200 individuals with the funding.

**Palmetto Place:** Agency is requesting \$150,000 for Emergency Shelter services and Homeless Prevention. The Agency plans on serving 65 unaccompanied youth experiencing homelessness ages 18-24.

**AP-70 HOPWA Goals– 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	210
Tenant-based rental assistance	96
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	9
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0
<b>Total</b>	<b>315</b>

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

With the rising pressure to create fair housing choices, which include, Protected Choice, Actual Choice, and Quality Choice, the City of Columbia faces barriers and impediments such as unlawful discrimination or systematic bias in the effort to realize fair housing for all residents seeking housing. In addition, the country's economy continues to become a barrier to Affordable Housing. An extreme increase in the housing market unbalances the Fair Market Value equation. Inflation affects interest rates, gas, food, and eventually job loss. Ensuring that all residents in the city are protected under state and local law, and to adhere to the Department of Housing and Urban Development (HUD) regulations on fair housing as required by HUD entitlement grants. The City of Columbia has taken steps to promote fair housing and to educate its leadership, staff, and residents on what HUD defines as fair housing and discrimination in housing. Further, the city has identified what steps it must take to overcome the barriers identified and what the consequences are for those who do not adhere to a policy of fair housing and non-discrimination. The AI has identified five current barriers to fair housing choice. For each impediment, recommendations and outcome measures have been identified for activities that can help to alleviate these impediments moving forward. The current impediments to fair housing choices are

1. The Zoning Ordinance and Land Use Regulations Constrain Housing Diversity.
2. The Aging Housing Stock Requires Increased Investment and Maintenance.
3. There is a Shortage of All Types of Residential Product.
4. A Majority of Renters are Cost Burdened.
5. There has been a Decline in the availability of Non-Student Housing

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Staff plans to re-create the "Speak Out" Forum for neighborhoods to gather valuable information; quarterly conversations around Fair Housing, which address each of the Impediments to Fair Housing and provide a platform for citizens and professionals to collaborate. The City will create a "Fair Housing and Equal Access" Task Force, comprised of at least one member representing each of the Fair Housing Act protected classes. The Task Force will follow through on ideas generated during the Speak Out conversations and work towards eradicating each impediment to Fair Housing and Equal Access. The City will take more steps in our planning and program development in order to establish incentives to



encourage developers to construct affordable housing units, leverage public land, and funding to develop affordable housing, and incentivize the public-private partnership development of multi-unit housing. We will also further evaluate ways to revise the zoning ordinance and land development regulations, promote infill and new residential redevelopment, and strengthen the rental housing regulations ordinance.

**Discussion:**

The City of Columbia has relaunched the Affordable Housing Task Force to address the unmet needs of the housing market and reshape define what "Affordable Housing" looks like in Columbia, SC. Also, the City Council - Columbia Economic and Community Development Committee the potential for affordable housing development in Columbia.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Through the housing and special outreach programs of the Community Development Department, the City of Columbia seeks to meet the needs of the underserved. Specific actions and programs are described in the following queries.

### **Actions planned to address obstacles to meeting underserved needs**

By participating in the Midlands Area Consortium for the Homeless (MACH), City staff is engaged in setting priorities and planning for the needs of the homeless in Columbia. Through the City's Housing First program, chronically homeless persons continue to obtain permanent housing and supportive services to maintain housing stability. The City's Affordable Housing Loan Program provides low-down payment, no PMI and low interest rate loans to qualified applicants for a home loan. The "Bank On" Columbia program offers opportunity for unbanked and under-banked individuals to receive budget and financial literacy classes to access mainstream banking services. The Individual Development Account (IDA) Program was established to meet the needs of low-moderate income persons that struggle with personal asset building. The Deborah Christie Assistance Program is a City of Columbia program that provides utility assistance to LMI households. The City Water Department identifies the individuals in need of assistance through application and the CD staff verifies eligibility, review budgets and provides recommendation for budget management.

### **Actions planned to foster and maintain affordable housing**

The City of Columbia will continue to target households whose incomes are at 80% or below the area median income. The housing market analysis and needs assessment identified housing needs and problems for persons with extremely low incomes, very low incomes, and low incomes. The City has prioritized the use of available funds relying on the recommendations of the Affordable Housing Task Force. The City continues to fund the City Lender 1/Uplift and City Employee Loan programs that provide low-interest loans to homebuyers. City Housing staff are certified Homeownership and Credit Counselors. To enhance services to the community, the CD Housing staff implemented a new automated underwriting system for loan applications. The Columbia Community Development and Housing Programs are designed to implement various housing assistance strategies that include rehabilitation and down payment assistance. During FY 2022, the City will launch the SHINE" [Single-family Housing Improvements for Neighborhood Enhancement] Program to aid qualified homeowners with financial assistance for use in the preservation of aging housing stock in Columbia Neighborhoods. The program is a tiered program divided into six different categories to cover the various stages of disrepair that is

unique to each home. The City's community and neighborhood development activities are designed to:

- Assist with neighborhood improvement projects
- Assist homeowners, including elderly and disabled
- Provide housing rehabilitation
- Help low to moderate-income residents acquire needed information, knowledge, and skills
- Provision of public services

The City's community and neighborhood development activities are designed to assist with neighborhood improvement projects, provide public services, help low- to moderate-income residents acquire needed information, knowledge, and skills to build their capacity, and enhance the provision of public services.

- Housing and neighborhood improvement needs and activities are described within the 2020-2024 Consolidated Plan Strategic Plan section.
- Provide HOME and CHDO funding to a non-profit organization designated as a Community Housing Development Organization (CHDO) to undertake an eligible HOME activity.
- Housing assistance for AIDS victims in Calhoun, Fairfield, Kershaw, Lexington, Richland, and Saluda Counties in support of the HOPWA Program.
- Assistance to the homeless is provided through the ESG Program and various federally funded SHP Programs through the Continuum of Care.

### **Actions planned to reduce lead-based paint hazards**

The City of Columbia's Community Development Department has procured a certified Lead-Based Paint Consultant to ensure that the Housing Division maintains full compliance with Title X of the 1992 Housing and Community Development Act (24 CFR Part 35) on all housing units assisted with CDBG, HOME or HOPWA funding. The intent of the Federal regulation is to identify and address lead-based paint hazards before children are exposed. The City requires evaluation for lead-based paint hazards of all housing units constructed before 1978 that are slated for repairs that may disturb any painted surfaces. If lead paint hazards are found during an evaluation, they are addressed through HUD-approved interim control or abatement protocol. In particular, the City will comply with EPA regulations regarding the use of certified firms for the painting and/or rehabilitation of housing. Prior to any project receiving funds, City staff will conduct an environmental review and determine if a lead-based paint hazard exists. The City also distributes and maintains documentation of all required information for

homes built before 1978, including the EPA Lead-based Pamphlet, Notification of Lead Hazard Evaluation, and notification of Lead Hazard Reduction.

Additionally, the City is exploring the Lead Based Paint Hazard Reduction grant program opportunity that is designed to help communities with other health and safety hazards in homes where lead-based paint hazards are being treated.

### **Actions planned to reduce the number of poverty-level families**

According to the most recent Census data source for 2020, there are 24 of 40 (60%) census tracts in the City of Columbia that have more than 20% of the population living in poverty. The poverty rate for the City of Columbia is 22.3%. The Community Development Department addresses the problem of poverty through its strategic goals. Through a holistic approach, that combines safe, decent affordable housing for low to moderate-income families with social services, education, access to health and employment, the City strives to reduce the poverty rate. The City, as the lead agency in the implementation of the Consolidated Plan, will coordinate with local organizations to ensure that goals are met. The City has collaborated with the South Carolina Commission for Minority Affairs in the statewide collaboration to produce a strategic plan of action that reflects a political, social, and economic climate that will ensure access and equity for members of the State's minority population. This process will ensure access and equity in education, healthcare, employment, business, wealth creation, etc. as means to forge new pathways to fight poverty in the City of Columbia and across the State of South Carolina.

### **Actions planned to develop institutional structure**

The City of Columbia operates under a city manager-council form of government. The City Council consists of seven members, four elected from single-member districts and three at-large members (including the Mayor), for four-year terms. In January 2022, the City swore in a new Mayor and three new Councilmembers. Under this structure, the City Council employs a city manager who is responsible for administrative oversight of all city departments over which the Council has authority. The Community Development Department focuses on Grant Administration and Compliance, and Neighborhood Services and Community Programs, and Residential Housing Development. The Department's offices are located at 1401 Main St., 4th Floor in downtown Columbia. Columbia City Council has developed five goals and seven focus areas of a vision that will lead us to become the city we want to be, not just today but for the next 20 years. Envision Columbia is a concept planned to guide the City of Columbia to become the World Class City intentionally. The Vision Statement and goals are:

- GOAL 1 - Grow opportunities for entrepreneurship, business development, and a skilled workforce to achieve a healthy economy
- GOAL 2 – Connect the City's neighborhoods and business districts through cohesive land use,

infrastructure development, and transportation planning

- GOAL 3 – Foster a healthy quality of life focusing on safety, culture, and recreation
- GOAL 4 – Collaborate and partner with entities within the Midlands region to become the state’s prime destination for residents, visitors, and businesses
- GOAL 5 – Provide high-quality municipal services, efficiently, effectively, and responsively Actions planned to enhance coordination between public and private housing and social

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Columbia has strong intergovernmental cooperation with agencies. The City coordinates with Richland and Lexington Counties, Columbia Housing (PHA), local municipalities, and neighboring jurisdictions on matters related to housing, economic, and community development. Collaboration is ongoing with community stakeholders and partners including neighborhood associations, non-profit agencies and service providers, state and federal agencies, the Faith-based community, Universities and Colleges, Richland 1 School District, and Health Institutions. Strengthening coordination between public and private housing and social agencies, the City has developed the vision statement #ENVISIONCOLUMBIA with seven (7) focus areas:

- ATTRACTING & RETAINING TALENT
- PLANNING TOGETHER
- CONNECTING OUR COMMUNITY Consolidated Plan COLUMBIA 229 OMB Control No: 2506-0117 (exp. 06/30/2018)
- EMPOWERING OUR RESIDENTS
- ECONOMIC PROSPERITY-ENDLESS POSSIBILITIES
- ENHANCING COLUMBIA’S NEIGHBORHOODS
- LEADING THE WAY IN INNOVATIVE & HIGH-QUALITY MUNICIPAL SERVICES

The city will engage a professional consultant to provide technical assistance services and programs related to community and economic development projects. The consultant will exercise a multidiscipline approach to economic and community development projects through their expertise in real estate, industrial financing, bonding, syndications, federal and state funding mechanisms, and private sector placement. The focus of this partnership will be to assist the City of Columbia with matching economic

development financing needs with the best and most feasible capital resources. The consultant will work with the City to obtain private funding for projects by arranging meetings with private financial institutions similar to the functions performed by an investment banker or a mortgage broker. The sole purpose of this partnership is to link public and private sectors to create economic and housing development projects. In its catalyst role, the consultant's primary objectives are job creation, business development, and construction and/or rehabilitation of housing units. These are common objectives shared with City, State and Federal programs. Relationships are key to the success of housing, economic, and community development efforts within the City of Columbia. Community Development staff meets quarterly with staff from Richland County, Lexington County, Columbia Housing Authority, and United Way of the Midlands to discuss development opportunities and regional cooperation.

**Discussion:**

The City of Columbia continues to be open for new and innovative ways to address the needs of its citizens using federal, state and local resources. The New Mayor and City Council lead the way to ensure all individuals, households, businesses, neighborhoods, and communities are valued, heard and have access through transparency.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The following items provide responses for additional regulatory requirements for the CDBG, HOME & HOPWA programs.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in proposed projects.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	1,182,860
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>1,182,860</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

#### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

The City has no other forms of investment.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Columbia homebuyer program specifies, a written agreement with the homebuyer will stipulate the recapture provision. In the event the home funded with HOME dollars is sold prior to the end of the affordability period, all of the HOME dollars available for recapture, i.e. net proceeds, are returned to the City of Columbia by the homeowner. Specifically, the City of Columbia will utilize the recapture provision specified in 92.254(a)(5)(ii)(A)(1) to Recapture the entire amount. Guidelines for the homebuyer program are provided to potential homebuyers during homebuyer counseling sessions and in the City's program marketing materials. These guidelines include the execution of a written agreement between the City of Columbia and the homebuyer that specifies the length of the affordability period associated with the HOME assistance and the conditions that trigger the recapture provision. The City of Columbia specifies the start and end dates of the affordability period. The affordability period begins after all title transfer requirements have been performed, the project complies with HOME requirements (including property standards), and project completion information has been entered into HUD's IDIS. The City adopted the HOME Rule Affordability Period requirements for program requirement. The term of the affordability period for the project is based on the amount of total HOME funds assistance that the homebuyer receives to purchase the home. This assistance could be direct, in the form of down-payment assistance, a first or second mortgage, or indirectly, such as through the sale of the home to the buyer at less than fair market value. The City intends to use HOME funds for homebuyer assistance and/or rehabilitation in the 2022 program year and follow the HOME Affordable Homeownership limits for our area.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:

The City of Columbia places a 30-year deed restriction on rental developments (acquisition and new construction) when HOME funds are invested in the project. Typically, only HOME funds are utilized for rental projects; CDBG or other funds are rarely used. The City of Columbia specifies that in its homebuyer program, a written agreement with the homebuyer will stipulate the recapture provision, which is that in the event the home funded with HOME dollars is sold prior to the end of the affordability period, all of the HOME dollars available for recapture, i.e. net proceeds, are returned to the City of Columbia by the homeowner. Specifically, the City of Columbia will utilize the recapture provision specified in 92.254(a)(5)(ii)(A)(1) Recapture the entire amount. Guidelines for the homebuyer program will be communicated to potential homebuyers during homebuyer counseling sessions and in the City's program marketing materials. These guidelines include the



execution of a written agreement between the City of Columbia and the homebuyer that, among other things, specifies the length of the affordability period associated with the HOME assistance and the conditions under which the recapture provision would be triggered. The City of Columbia will specify the start and end dates of the affordability period. The affordability period begins after all title transfer requirements have been performed, the project complies with HOME requirements (including property standards), and project completion information has been entered into HUD's IDIS. The City will adopt the HOME rule affordability period requirements as its program requirement. The term of the affordability period for the project is based on the amount of total HOME funds assistance that the homebuyer receives to purchase the home. This assistance could be direct, in the form of down-payment assistance, a first or second mortgage, or indirectly, such as through the sale of the home to the buyer at less than fair market value. • If the homebuyer receives less than \$15,000, the period of affordability is 5 years; • If the homebuyer receives \$15,000 to \$40,000, the period of affordability is 10 years; • If the homebuyer receives more than \$40,000 in assistance, the period of affordability is 15 years. The recapture provision will be triggered if during the affordability period, the homebuyer no longer occupies the HOME-assisted home as his/her principal residence, either voluntarily (through a sale) or involuntarily (through foreclosure).

The City of Columbia will calculate net proceeds from the subsequent sale of the home as sales price minus any superior loan repayment (other than HOME funds) and any closing costs. If the net proceeds from the sale of the home are insufficient to repay the entire amount of the HOME assistance, the amount recaptured is limited to the amount of the net proceeds. Once the net proceeds have been used to repay the entire amount to the City of Columbia (HOME investment), and the homeowner's investment, any additional funds may remain with the homeowner. A mortgage and note are recorded for each homebuyer, as well as a separate written agreement, to enforce homebuyer compliance with the recapture provision. The servicer of the homebuyer loans notifies the City when there is a request for a change of address or change in the type of insurance to the non-owner.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Columbia does not use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b)

The City plans to use \$517,000 in Program Income for the 2022-2023 program year.

The City's HOME funds are allocated on a first-come, first qualified basis to LMI households or a Notice of Funding Availability/Request for Applications (NOFA/RFA) process for developers who

serve LMI households using our HOME funds. Information regarding homeownership programs is on our website at <https://www.columbiasc.net/community-development/housing-loan-programs/affordable-housing>. We do not plan to limit beneficiaries nor give preference to any segment of the LMI population. We do not plan to use HOME funds for any special housing activities that would limit tenants or give preference to any segment of the LMI population. We do not give preference to students or to City of Columbia employees.

#### **Housing Opportunity for Persons With AIDS (HOPWA) Reference 24 CFR 91.220(l) (5)**

The City of Columbia specified one-year goals for the number of households to be provided housing through the use of HOPWA activities for short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities that are being developed, leased, or operated with HOPWA funds. A Request for Application (RFA) process is used to select eligible project sponsors. A notice to solicit applications is posted in the local newspaper with regional circulation, on the City Website and is emailed to all current and past Sponsors. Additionally, the city sends the RFA to Midlands Area Consortium for Homelessness (MACH) and the United Way of the Midlands list-serves for distribution. All grassroots, faith-based and community organizations have access to this information. City HOWA Funds serve the Established Metro Statistical Area (EMSA) counties of Calhoun, Fairfield, Kershaw, Lexington, Richland, and Saluda.

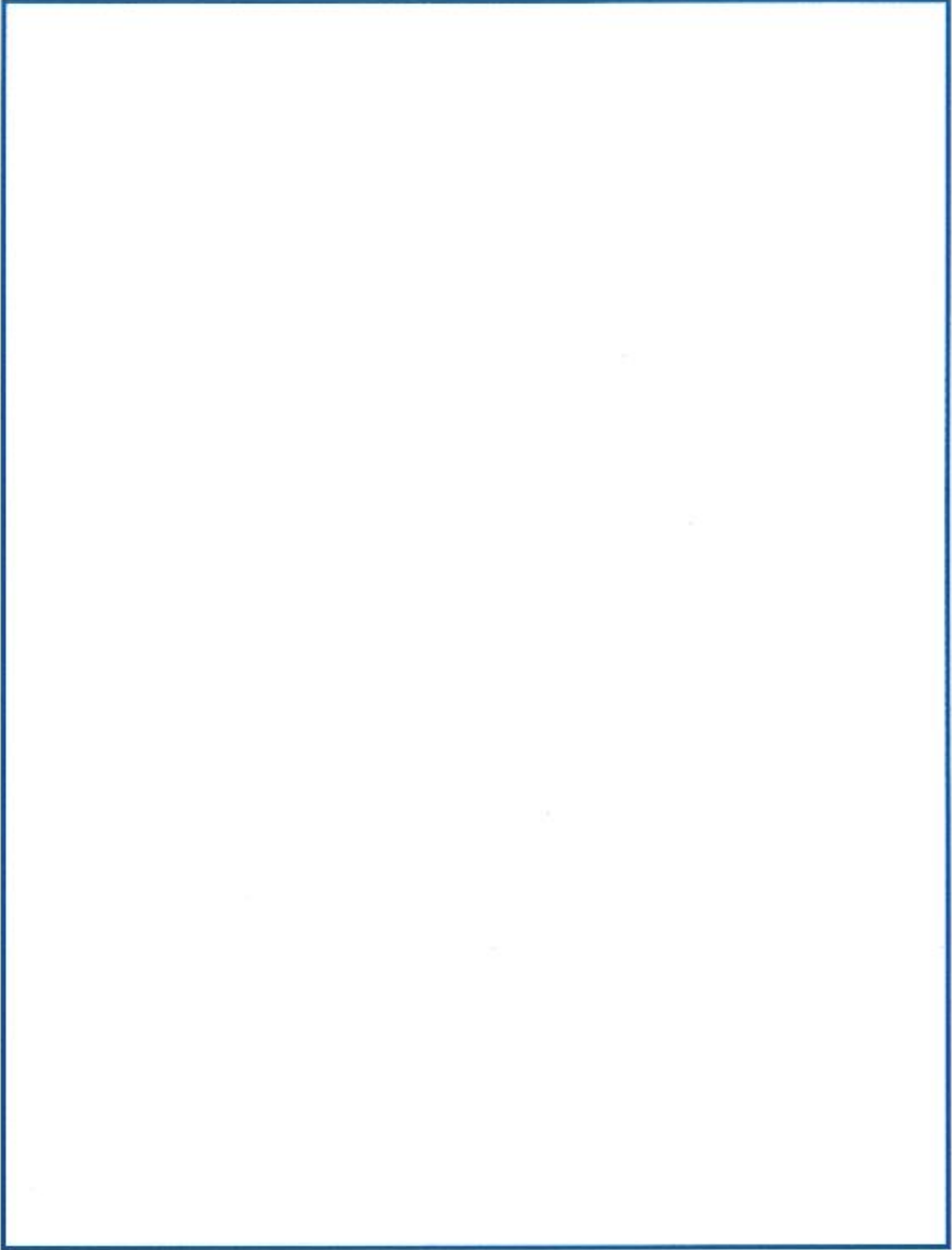
## Attachments

# **CITY OF COLUMBIA FY 2022 ANNUAL ACTION PLAN**

## **CITIZEN PARTICIPATION**

- PUBLIC NOTICE
- PUBLIC NOTICE AFFIDAVIT
- CITIZEN PARTICIPATION PLAN





**McCLATCHY**

The Herald - Rock Hill  
 Herald Sun - Bluffton  
 The State - Columbia  
 The State - Florence  
 The State - Greenville  
 The State - Hartsville  
 The State - Lenoir  
 The State - Marion  
 The State - York

Daily Edition  
 1000000  
 1000000  
 1000000  
 1000000  
 1000000  
 1000000  
 1000000  
 1000000

1000000  
 1000000  
 1000000  
 1000000  
 1000000  
 1000000  
 1000000  
 1000000

**AFFIDAVIT OF PUBLICATION**

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
31728	23661	Print Legal Ad - P-000230		\$544.01	7	4CL

Attention: Stephen Sealey  
 CITY OF COLUMBIA A/C DEPT  
 100 SUMMIT STREET  
 COLUMBIA, SC 29201

State of South Carolina  
 County of Richland

I, Tara Pennington, make oath that the advertisement, was published in The State, a newspaper published in the City of Columbia, State of South Carolina, in the issue of

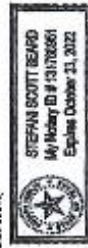
No. of Editions: 1  
 Beginning date: 05/13/2022  
 Ending date: 05/13/2022

Tara Pennington  
 Publisher

Sworn to and subscribed before me this 13th day of May, 2022.

Stefani Beard

Notary Public for the State of South Carolina  
 My Commission Expires October 21, 2022



I certify that I am a Notary Public for the State of South Carolina and that I am duly qualified to perform the duties of my office. My commission expires on the date indicated above.

Notary Public for the State of South Carolina  
 My Commission Expires October 21, 2022

City of Columbia, South Carolina  
 Attention: Stephen Sealey  
 100 Summit Street  
 Columbia, SC 29201

I, the undersigned, do hereby certify that the above and foregoing is a true and correct copy of the original as the same appears in the records of the City of Columbia, South Carolina.

Transmitted by the Publisher of this paper  
 To the Editor of the City of Columbia, South Carolina  
 Attention: Stephen Sealey  
 100 Summit Street  
 Columbia, SC 29201

Transmitted by the Publisher of this paper  
 To the Editor of the City of Columbia, South Carolina  
 Attention: Stephen Sealey  
 100 Summit Street  
 Columbia, SC 29201

I, the undersigned, do hereby certify that the above and foregoing is a true and correct copy of the original as the same appears in the records of the City of Columbia, South Carolina.

## PUBLIC NOTICE

### City of Columbia Community Development FY 2022-2023 Annual Action Plan Public Hearings

**30-day public comment period: May 10, 2022 – June 11, 2022.**

The proposed **FY 2022-2023 Annual Action Plan (AAP)** identifies resources and strategies to assist in meeting performance goals. Financial resources the City estimates to have available includes **\$2,205,987** in CDBG revenue, **(\$1,022,179)** FY2022 entitlement, **\$948.00** FY2017 entitlement, **\$1,182,860** Revolving Loan Fund-RLF), **\$1,290,312** in HOME revenue (\$773,312 FY2022 entitlement, \$517,000 Program Income-PI) and **\$1,693,158** in HOPWA revenue (FY2022 entitlement only). *Due to the delay in Congressional passage of the HUD FY 2022 appropriations in Public Law 117-103, the City of Columbia Annual Action Plan will proportionately increase or decrease from the estimated funding level to match actual allocation amounts.*

#### **Two (2) Virtual Public Hearings are scheduled:**

**Thursday, May 24, 2022 @ 4:00 p.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/83049476976>

Meeting ID: 830 4947 6976

Passcode: 379645

Dial In

+1 301 715 8592

**Thursday, June 9, 2022 @ 4:00 p.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/83585499903>

Meeting ID: 835 8549 9903

Passcode: 188450

Dial In

+1 301 715 8592

#### **AAP Executive Summary available at:**

<https://communitydevelopment.columbiasc.gov/annual-action-plan/>.

#### **Mail public comments regarding the Annual Action to:**

[CoCCommDevCompliance@columbiasc.gov](mailto:CoCCommDevCompliance@columbiasc.gov).

Information: Community Development Department at (803) 545-3373.

**Disability Assistance:** The City of Columbia will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Please contact the City Human Resources Office at 1401 Main Street, 4<sup>th</sup> Floor, Attn: Human Resources or (803) 545-4265 at least 48 hours in advance if you have special needs.

**Translation Assistance:** The City of Columbia will make efforts to provide translation assistance for public meetings and program information. Please contact the City Human Resources Office at 1401 Main Street, 4<sup>th</sup> Floor, Attn: Human Resources or (803) 545-4265 at least 48 hours in advance if translation assistance is needed for a public meeting.

**City of Columbia, 2022 Annual Action Plan**  
**Public Hearing Attendance/Comments – May 24, 2022 & June 9, 2022**  
May 24, 2022

Attendance

May 24, 2022 Public Hearing via Zoom Meeting platform. The following persons attended:

Mimi Draft – Citizen & Hyatt Park Neighborhood President  
Julie Tuttle – Citizens Advisory Committee Member (CAC)  
Wanda Cannon – Citizen & Citizens Advisory Committee Member  
Gloria Saeed – Community Development Department (CDD) Director  
Dollie Bristow – CDD Administrator  
Ursula Lovejoy – CDD Program Compliance Specialist  
D. Michelle Bennett – CDD Program Compliance Specialist  
DeAnna Bookert – CDD Program Compliance Specialist  
Lorena Hightower – CDD Program Compliance Specialist

Comments

**Comment/Questions: Mimi Draft – Hyatt Park Neighborhood Association President**

Community is pleased with the Redevelopment going on in Eau Claire – Hyatt Park. What information do we need from neighborhoods for the Action Plan? Specific or general comments? In addition, she stated that she would take this information back and promote on her neighborhood Facebook page.

**Response: Dollie Bristow, CD Administrator**

We would like comments on both specific needs for your community, feedback on proposed activities that are recommended for the FY2022 funding and general comments regarding the funding process as well as city needs.

**Comment/Question: Julie Tuttle – Citizen Advisory Committee (CAC) Member – Council District 4**

Very excited to be a part of the CAC and the funding recommendation process. Community Development is doing a great job with the process and looking forward to learning more.

June 9, 2022

Attendance

June 9, 2022 Public Hearing via Zoom Meeting platform. The following persons attended:

Brenna Bernardin – Program Director, Fast Forward  
Tiara Dungy – Citizens Advisory Committee Member (CAC)  
William Baker – Citizen & Citizens Advisory Committee Member (CAC)  
Gloria Saeed – Community Development Department (CDD) Director  
Dollie Bristow – CDD Administrator  
Ursula Lovejoy – CDD Program Compliance Specialist  
D. Michelle Bennett – CDD Program Compliance Specialist  
DeAnna Bookert – CDD Program Compliance Specialist  
Lorena Hightower – CDD Program Compliance Specialist

Comments

No comments





We Are Columbia



# CITIZEN PARTICIPATION PLAN CITY OF COLUMBIA

MARCH 2020

## POLICY CHANGES OR UPDATES TABLE

Action	Affected Section	Date
<b>Version 1 - Approval</b>	Entire document	3/2020

2 | Page  
Amended: March 2020

## TABLE OF CONTENTS

<b>CITY OF COLUMBIA COMMUNITY DEVELOPMENT DEPARTMENT CITIZEN PARTICIPATION PLAN</b> .....	4
1. PURPOSE.....	4
2. GOALS .....	4
3. CITIZEN PARTICIPATION PROCESS.....	5
4. ASSURANCE OF ENGAGEMENT EFFORTS .....	6
5. ACCESSIBILITY & PROVISIONS .....	7
6. AVAILABILITY TO THE PUBLIC & ACCESS TO RECORDS.....	8
7. CDBG CONSOLIDATED PLAN & ANNUAL ACTION PLAN: PUBLIC NOTICE AND COMMENT PERIODS .....	9
8. CDBG-DR ACTION PLANS: PUBLIC NOTICE AND COMMENT PERIODS.....	16
9. CDBG-MIT ACTION PLANS: PUBLIC HEARINGS AND COMMENT PERIODS.....	23

# CITY OF COLUMBIA

## COMMUNITY DEVELOPMENT DEPARTMENT

### CITIZEN PARTICIPATION PLAN

#### 1. PURPOSE

The overall purpose of the Citizen Participation Plan is to provide for and encourage citizens to participate in an advisory role in planning, implementing, and assessing the programs of City of Columbia's Community Development (CD) Department. The City of Columbia has adopted a Citizen Participation Plan (CPP) that sets forth the City's policies and procedures for citizen participation during the development and implementation of HUD-funded activities and programs.

The City of Columbia's Citizen Participation Plan encourages citizens to participate in the development of:

- The Five-year Consolidated Plan
- Annual Action Plan
- Consolidated Annual Performance and Evaluation Report (CAPER)
- HOME Investment Partnerships (HOME)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Community Development Block Grant (CDBG)
- Disaster Recovery Action Plan (CDBG-DR)
- Mitigation Action Plan (CDBG-MIT)
- Any Substantial Amendments

The design of the Citizen Participation Plan aligns with the requirements listed in the 24 CFR Part 91.105 (Citizen Participation Plan for local governments) and the HUD requirements contained in the applicable Federal Register Notices allocating funds for disaster recovery and mitigation.

#### 2. GOALS

The goals of the Citizen Participation Plan are to:

1. Encourage participation in the significant planning and implementation efforts of Community Development by low-and moderate-income persons, particularly those living in blighted areas and/or disaster-impacted communities, and

persons living in proposed designated areas for CDBG, CDBG-DR, and CDBG-MIT funds.

2. Provide information and data on community needs that can be addressed by Community Development.
3. Provide community support and engagement in various projects sponsored by Community Development.
4. Provides citizens (including minorities, the disabled, and non-English speaking persons), units of local government, Tribes, Continuums of Care, organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations) and other interested parties a reasonable opportunity to comment on the plan and encourages them to do so.

### 3. CITIZEN PARTICIPATION PROCESS

The Community Development Department (CD) will provide citizens and interested parties a reasonable opportunity to comment on the CPP and any subsequent substantial CPP amendments. It will make the CPP available to the public, available on its website and subsites for CDBG-DR and CDBG-MIT.

Additionally, the Citizens Advisory Committee (CAC) for Community Development will meet at the beginning of each Community Development program year. The Committee will review and evaluate the effectiveness of the Citizen Participation Plan, which will remain in effect until a new or revised plan supersedes it.

#### OPEN PARTICIPATION

1. Planning and implementation of programs at CD will be conducted openly, with freedom of access for all interested persons.
2. In the case of target-area improvement projects, such as streets or parks, target-area residents may be involved in the development and review of policy decisions regarding the design and implementation of such projects.
3. Citizens may be involved in the development of programs offered by CD, including recommending program policies and funding allocations.
4. Citizens may also participate in suggesting program improvements, and in the marketing and evaluation of CD programs.

#### LEVELS OF PARTICIPATION

There are two levels of participation in CD's citizen participation process classified as individual citizens and neighborhoods. This structure maximizes the opportunities citizens are designated to participate in CD Programs. At each level, it involves various forms of information distribution, community outreach, and public hearings/meetings to plan and implement the program.

### ***Individual Citizen Level***

Citizens have an opportunity to register comments and/or complaints by email, social media, post-mail, telephone, or in-person. A summary of comments, and a summary of any comment not accepted and subsequent reasoning, will be attached to the applicable document upon submission to HUD. CD staff will respond to all citizen comments and complaints within fifteen (15) working days of their receipt.

### ***Neighborhood Level***

Within the City there are target neighborhoods, which are the focus of CD activities. These neighborhoods are select census tracts and block groups in which over 50% of the households classify as low-to-moderate incomes.

Public meetings, outreach events, and communication efforts will be designed to encourage the participation of target neighborhoods in the planning and implementation of projects that impact them. These meetings will be widely advertised in accordance with the Citizen Participation Plan, and substantial efforts will be made to notify neighborhood residents of meetings.

## **4. ASSURANCE OF ENGAGEMENT EFFORTS**

The Community Development Department, as the lead agency for the City of Columbia HUD grants, will ensure all HUD requirements for citizen participation are met. Before the release and following the publication of any plan, the City will execute several techniques that encourage the development of a shared vision of change for the community and the review of program performance. The techniques are clarified throughout the length of the Citizen Participation Plan.

In summary, they include:

- Informational Meetings and Public Hearings.
- City Council Meetings Open to the Public and Broadcasted on the Internet.
- City Website Announcements.
- Special Mailings.
- Social Media.
- Public Advertisement in the Non-legal Section of The State newspaper (or local newspaper with general circulation).
- Posting in Conspicuous Locations that Directly and Indirectly Affect Proposed Activity.
- Formation and engagement of the Citizen Advisory Committee or Resilience Committee for Mitigation.
- Community Liaison contact for Columbia Council of Neighborhoods (CCN).

The Disaster Recovery and Mitigation Action Plans will also be supported by:

- Postings and notices on the CDBG Disaster Recovery web page and the Mitigation web page housed on the Community Development website.
- Formal invitations to key stakeholders, including any agencies whose primary responsibilities include the management of flood-prone areas, public land or water resources, and emergency management.

### **SOCIAL MEDIA DISSEMINATION**

CD will use social media to disseminate information and encourage dialog within the social media universe. CD will use the City's social media presence to increase citizen participation, while also informing the consultation process as well.

Social media offers many advantages, including low implementation costs and rapidly expanding public use. The demographic of social media users - particularly the growing digitally savvy generations - may be underserved by traditional media sources as television, radio, and print news sources.

Social media also provides grantees with a flexible, real-time tool for two-way communication with the public. Social media strategies typically involve:

- Posting citizen participation related information on a new or existing public agency social media account.
- Highlighting events and achievements by the CD department. (I.E Instagram page to highlight buildings built with CDBG funds and a Twitter feed to update people with upcoming events.)
- Creating CD email addresses (depending on the program) to increase access for submitting citizen complaints and concerns.

## **5. ACCESSIBILITY & PROVISIONS**

The City of Columbia is committed to compliance with the Americans with Disabilities Act. Persons with mobility, visual or hearing impairments requiring special accommodations, will be directed to contact the Community Development Department. Reasonable modifications and equal access to communications will be provided upon request, see chart below for contact information.

Upon advance notification, appropriate provisions will be made to accommodate persons with disabilities. Any and all reports such as the Consolidated Plan, Annual Action Plans, CDBG including CDBG-DR and CDBG-MIT Action Plans, CAPERS and substantial amendments can be made available upon request regardless of the disability.

Columbia's non-English speaking population is less than 3% (2014-2018 American Community Survey 5-Year Estimates). According to the American Community Survey, about 0.1% of the total population (127 people) speak English "not at all", while 2.8% of the total population speak English less than "very well" (3,488 people).

The City will endeavor to facilitate the translation of all program information to these residents, upon request. Translators will be present at those public hearings where a request has been made in advance by non-English speaking residents who intend to participate; see chart below for contact information.

Contact Us	Where to Reach Us
<b>By Phone</b>	<b>Community Development Phone:</b> 803-545-3373 <b>Telecommunications Relay Service:</b> 7-1-1
<b>Request via Email</b>	<b>Consolidated Plan, CAPERS, Annual Action Plan:</b> <a href="mailto:CommunityDevelopment@columbiasc.gov">CommunityDevelopment@columbiasc.gov</a> <b>CDBG-DR:</b> <a href="mailto:CityRecoveryDR@columbiasc.gov">CityRecoveryDR@columbiasc.gov</a> <b>CDBG-MIT:</b> <a href="mailto:CityMitigation@columbiasc.gov">CityMitigation@columbiasc.gov</a>

#### CDBG-DR & CDBG-MIT

To ensure LEP individuals and persons with disabilities have prior notice and access to the public hearings, Community Development will take the following actions:

- Announce public hearings to organization that represent minorities and person with disabilities at least **10 business days** prior to the public hearing date(s).
- Include a statement in notices of public hearings indicating that participants in the hearings may request language interpretation to assist in their participation, via email or by phone.
- Include a statement in notices of public hearings that location of the meetings is accessible to persons with physical disabilities.
- Include a statement in notices that participants can request reasonable accommodations from the Community Development Department to participate in public meetings.
- As a CDBG grantee, the City will make a reasonable effort to translate significant documents and include a "Google Translate" on the websites to accommodate LEP communities.

## 6. AVAILABILITY TO THE PUBLIC & ACCESS TO RECORDS

The Citizen Participation Plan, the Consolidated Plan, Annual Action Plans, CAPERS, CDBG-DR Action Plan, and CDBG-MIT Action Plan are available to the public. See table below for the various formats and locations you can access or request the plans and reports.

Obtain All Plans & Reports	Locations
<b>Online, Free of Charge</b>	Community Development Website: <a href="https://columbiasc.gov/community-development">https://columbiasc.gov/community-development</a> CDBG-DR: <a href="https://dr.columbiasc.gov">https://dr.columbiasc.gov</a> CDBG-MIT: <a href="https://mit.columbiasc.gov">https://mit.columbiasc.gov</a>

8 | Page  
Amended: March 2020



<b>In-person Pick Up</b>	Community Development Department Office: 1401 Main Street, 4th Floor 8:00 a.m.- 5:00 p.m., Monday - Friday
<b>Request via Email</b>	Consolidated Plan, CAPERS, Annual Action Plan: <a href="mailto:CommunityDevelopment@columbiasc.gov">CommunityDevelopment@columbiasc.gov</a> CDBG-DR: <a href="mailto:CityRecoveryDR@columbiasc.gov">CityRecoveryDR@columbiasc.gov</a> CDBG-MIT: <a href="mailto:CityMitigation@columbiasc.gov">CityMitigation@columbiasc.gov</a>
<b>Request by Post-Mail</b>	Ship Request To: Community Development Department, 1401 Main Street, 4th Floor Columbia, South Carolina 29201

This plan provides for full and timely disclosure of program records and information consistent with applicable State and local laws regarding personal privacy and obligations of confidentiality. Documents relevant to the program shall be made available at the offices of Community Development Department, 1401 Main Street, 4th Floor, during normal working hours for citizen review upon a written public records request or by submitting an email request to [CommunityDevelopment@columbiasc.gov](mailto:CommunityDevelopment@columbiasc.gov). Such documents include the following:

- All mailings and promotional material.
- Records of hearings.
- All key documents, including all prior applications, letters of approval, grant agreements, the Citizen Participation Plan, CAPERS, other reports required by HUD, and the proposed and approved application for the current year.
- Copies of the regulations and issuances governing the program.
- Documents regarding other important program requirements, such as contracting procedures, environmental policies, fair housing and other equal opportunity requirements, and relocation provisions.

## 7. CDBG CONSOLIDATED PLAN & ANNUAL ACTION PLAN: PUBLIC NOTICE AND COMMENT PERIODS

The U.S. Department of Housing and Urban Development (HUD) requires the City of Columbia to develop a Consolidated Plan affecting all its community planning and development and housing programs. The three programs affected by the consolidated plan are: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Housing Opportunities for Persons with AIDS (HOPWA).

Every five years the City of Columbia completes a Consolidated Plan for its HUD funded programs and an Annual Action Plan each subsequent year. Along with developing the Consolidated Plan, an Annual Statement of Community Development

Objectives and Projected Uses of Funds including CDBG, HOME, and HOPWA Program applications are submitted to HUD.

The benefit of having a Consolidated Plan ensures a collaborative and comprehensive process to establish a unified vision for community development actions. The citizens of Columbia are encouraged to participate in the development of the Consolidated and Annual Actions Plans.

Along with developing the Consolidated Plan, an Annual Statement of Community Development Objectives and Projected Uses of Funds including Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Housing Opportunities for Persons with HIV/AIDS (HOPWA) Program applications are submitted to HUD.

### **INFORMATIONAL MEETING**

Prior to the start of the Consolidated Plan or annual Action Plan process, the City will hold an informational meeting each year to the release of the Draft Plans which will inform the public and interested parties of the upcoming Consolidated Plan/Action Plan process.

The City will provide notice of this meeting via the following methods:

- City Website Announcements.
- Special Mailings.
- Social Media.
- Public Advertisement in the Non-legal Section of *The State* newspaper (or local newspaper with general circulation).
- Posting in Conspicuous Locations that Directly and Indirectly Affect Proposed Activity.
- Engagement with the Citizen's Advisory Committee.
- Community Liaison contact for Columbia Council of Neighborhoods (CCN).

### **CITIZEN'S ADVISORY COMMITTEE**

The City Council has appointed a Citizen's Advisory Committee for Community Development consisting of seven (7) members, one member appointed by each City Council member and Mayor, who participates in an advisory role in planning, implementing and assessing the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Housing Opportunities for Persons with HIV/AIDS Programs (HOPWA).

The Committee was formally established by City Council through the adoption of a resolution on August 6, 1975, which outlined the Committee's responsibilities. Both

the original Resolution and its Amendments have been included in this Citizen Participation Plan (CPP).

The Resolution's Amendment provides an opportunity for various neighborhood organizations to be represented on the CAC. Neighborhoods that meet the criteria of predominantly low- and moderate-income shall be placed on rotating list for CAC neighborhood organization appointments:

- At least 51% of the neighborhood organization's membership must qualify as very low (30-50% of the area median income) to low income (50-80% of the area median income).
- The organization must have evidence of its existence for one (1) year, including but not limited to such things as bylaws, elections, regular scheduled meetings, minutes and attendance sign-in sheets.
- The group must have official elections, which are duly advertised among the membership, and certified to be conducted with a quorum of the membership voting.
- The organization must provide the boundaries of the area represented on a legible map.
- A current roster of officers and an official membership roster must be submitted to the Community Development (CD) staff within one month after each election.

Any organization may be placed on the list of recognized neighborhood groups by providing the above information to the CD staff. Forms for groups requesting recognition are available by contacting the Community Development Department.

When new CAC members are appointed, they are provided a manual consisting of the application, federal regulations, the CP Plan and other applicable materials to inform them on the overall program. The CD staff shall provide new member orientation to review this material.

City Council has given the Citizens Advisory Committee (CAC) for Community Development the authority to carry out the following functions:

- Conduct a public hearing on the performance of the Community Development Block Grant (CDBG), Home Investment Partnership (HOME) Program, and Housing Opportunities for Persons with HIV/AIDS (HOPWA) Program, to aid in planning for the next activity year.
- Hold citywide neighborhood forums on a yearly basis, to receive input from citizens on how Community Development funds shall be spent.
- Make CAC meetings and progress reports available to the general public. Citizens and citizen organizations are encouraged to provide input on a continual basis in all areas of Community Development. Advertise public notice to allow citizens and community organizations an opportunity to assess

activities and submit comments on all aspects of the Consolidated Plan Programs. Notices will be published in local newspapers of general circulation, posted on the City's website, and through social media.

#### **PUBLISHING THE PLAN WITH REASONABLE OPPORTUNITY FOR PUBLIC REVIEW**

The City will make every effort to publish the proposed Consolidated Plan in a manner that affords citizens, public agencies, and other interested community stakeholders a reasonable opportunity to examine its contents and to submit comments.

#### ***Technical Assistance***

Technical assistance will be available to all individuals, groups or organizations concerning planning, implementation and assessment of the Community Development program as well as with the development of proposals for the Consolidated Plan Program funding. A workshop on all federal regulations pertaining to the operation of the Community Development Program is provided for the CAC and is open to the general public.

#### ***Public Notice***

No less than **thirty (30) days** prior to the adoption of a Consolidated Plan, information will be made available to citizens, public agencies, and other interested community stakeholders. This will include information about the programs involved in the plan, including:

- How citizens are involved in an advisory role in planning, implementations and assessment.
- The amount of assistance the City expects to receive.
- The range of activities that may be undertaken, including the estimated amount that will benefit persons of low-to-moderate income.
- The plans to minimize displacement of persons and to assist any persons displaced.
- Instructions for requesting accommodations for persons with disabilities or limited English proficiency (LEP).

The City of Columbia also encourages minorities, non- English-speaking persons, and disabled citizens to participate and respond to the Citizen Participation Plan.

Input for the Annual Action Plan shall be solicited from neighborhood residents of areas designated within that program year. Designated neighborhoods may vary by inclusion or deletion, from those areas specified in the five (5) year plan. A Notice of Funding Availability (NOFA) process is utilized to solicit eligible projects and activities on an annual basis. CD staff and the Citizen's Advisory Committee (CAC) manage the NOFA process and makes recommendation for funding. Neighborhood meetings/forums are held prior to the CAC's recommendation for funding to City

Council for the Consolidated Plan and Annual Action Plan. CD staff will work with the residents in these designated neighborhoods coordinating activities and soliciting input on a continual basis.

**Please review Sections 3 and 4 of this Citizen Participation Plan for further details on the Citizen Participation Process and Assurance of Engagement Efforts.**

A summary or draft of the proposed Consolidated Plan will be advertised in a local newspaper of general circulation and on the City’s website, as well as copies of the plan will be available in Community Development, various city offices and on the City’s website. The summary or draft will include the purpose, funding amounts and description of proposed projects and activities that address the priority needs and goals of the Consolidated Plan.

A copy of the Consolidated Plan may be accessed by:

Obtain All Plans & Reports	Locations
<b>Online, Free of Charge</b>	Community Development Website: <a href="https://columbiasc.gov/community-development">https://columbiasc.gov/community-development</a>
<b>In-person Pick Up</b>	Community Development Department Office: 1401 Main Street, 4th Floor 8:00 a.m.- 5:00 p.m., Monday - Friday
<b>Request via Email</b>	Consolidated Plan, CAPERS, Annual Action Plan: <a href="mailto:CommunityDevelopment@columbiasc.gov">CommunityDevelopment@columbiasc.gov</a>
<b>Request by Post-Mail</b>	Ship Request To: Community Development Department, 1401 Main Street, 4th Floor Columbia, South Carolina 29201

**PUBLIC HEARINGS**

In compliance with Federal requirements, a minimum of **two (2) public hearings** on the Consolidated Plan at two different stages of the program year will be held to inform the citizens of eligible areas, eligible projects, and to solicit suggestions for projects to be funded in future years. Public hearings will:

1. Address housing and community development needs.
2. Development of proposed activities.
3. Review of program performance.

Public hearings will be held at a time and locations convenient to potential and actual beneficiaries. Notice of the public hearings will be published in *The State* newspaper or local paper of general circulation, on the City of Columbia’s official website and/or social media sites at least two weeks in advance of the hearing. The notice will include a description of the proposed funding programs and the projected funding levels. At least one of these public hearings will provide an opportunity for the public to give

comments on the Consolidated or Action Plan. The locations will be selected to provide access to persons with disabilities.

#### **TIME PERIOD FOR COMMENTS**

Comments and input for the Consolidated Plan will be solicited through advertisements placed in local newspaper, written and/or online survey forms, community forums, social media and at public hearings. Comments will be accepted for **thirty (30) days** after the notice appears in print.

Low-and moderate-income persons, particularly those living in slum and blighted areas, residents of public and assisted housing, neighborhood organizations and agencies serving community development-eligible areas where CDBG funds are proposed to be used, will be encouraged to participate and submit comments. Their input will be solicited through neighborhood meetings, the newspaper, special mailings, city website announcements, social media and planning hearings.

Comments received in writing, or orally at public hearings, will be summarized and attached to the final Consolidated Plan.

#### **SUBSTANTIAL AMENDMENTS**

A substantial amendment to the Consolidated or Annual Action Plan is an increase or decrease of over 50% of the budgeted funding amount or a change in the general activity or national objective of an activity.

In accordance with 24 CFR 91.505, other amendments to the plan shall include:

1. Making changes in allocation priorities or change in method of distribution of funds;
2. Carrying out an activity, using funds from any program covered by the Consolidated Plan, including program income, not previously described in the action plan; or
3. Changing the purpose, scope, location or beneficiaries of an activity.

There will be a thirty (30) day period to receive comments on a substantial amendment to the Consolidated Plan or the Annual Action Plan prior to the amendment being implemented. The notice of the **thirty (30) day comment period** will be issued as a legal notice of the activity printed in *The State* newspaper or local newspaper with general circulation, on the City of Columbia's website (<https://columbiasc.gov/community-development>) and/or through social media. All comments and views of citizens received in writing or via the Internet will be considered in preparation of the Substantial Amendment. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons, therefore, shall be attached to the Substantial Amendment of the consolidated plan.

#### **CITIZEN OBJECTION TO THE COMMUNITY DEVELOPMENT PROGRAM**

Any written complaints concerning the Community Development operations, CDBG, HOME, or HOPWA Programs will be referred to the appropriate administrator of the activity for response. A written response will be made within **fifteen (15) working days** upon receipt of complaint. A copy of the written complaint and response will be maintained by the Community Development Department, 1401 Main Street, 4th Floor Columbia, South Carolina 29201, (803) 545-3373.

Persons objecting to approval of an application for the CDBG, HOME, or HOPWA Programs, the CP Plan, environmental assessments, Consolidated Plan, or its annual performance report, CD program or performance, may present their written objection to or should make objection known to the U.S. HUD area office:

**Columbia Area Office  
U.S. Department of Housing and Urban Development  
Community Planning and Development Division  
1835-45 Assembly Street Columbia, South Carolina 29201**

#### **ASSESSMENT OF PERFORMANCE**

The CAC for Community Development will assess the Annual Community Development Program, and review and measure performance based on the projects' objectives.

Performance hearing(s) shall be held by the CAC on behalf of City Council prior to the start of planning for the next program year. The purpose of the hearing is to review progress and performance of the CD Program. Citizens and citizen organizations are given the opportunity to assess and submit comments on all aspects of the Community Development's, CDBG, HOME, and HOPWA Programs. This includes assessing performance of projects and activities to determine if objectives have been achieved. The hearing is held up to three (3) months before or after the program year begins and is advertised in a newspaper of general circulation up to ten (10) days prior to the date of the hearing.

City staff and the Citizens Advisory Committee (CAC) will use citizen input in planning for the next activity year. Copies of the comments received, and summary of action taken will be distributed to the CAC and maintained on file in the Community Development Department for neighborhood organizations and the general public to review.

Citizens are encouraged to participate in the development of the Consolidated Annual Performance and Evaluation Report (CAPER). All comments submitted by citizens, along with the City's responses and a summary of any action taken will be included in the CAPER. A period of not less than fifteen (15) days is established to receive comments on performance reports before the report is submitted to HUD. This report is submitted sixty (60) days after the end of the reporting year.

#### **ACCESS TO RECORDS**

Residents, public agencies and other interested parties are given reasonable and timely access to the information and records relating to the City's Consolidated Plan and use of assistance under the programs. Presentation materials, resources used to compile the information in the plan, comments compiled at public hearings, and all other related materials from previous five (5) years are available to the public upon request.

Requests may be made via email to [CommunityDevelopment@columbiasc.gov](mailto:CommunityDevelopment@columbiasc.gov).

#### **USE OF CITIZEN PARTICIPATION PLAN**

The City will follow the citizen participation plan in full and to the best ability possible, as described above.

### **8. CDBG-DR ACTION PLANS: PUBLIC NOTICE AND COMMENT PERIODS**

The City of Columbia has adopted this Citizen Participation Plan to comply with the public participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The goal of the Citizen Participation Plan is to provide meaningful and inclusive opportunities for citizen involvement in the planning, development, and assessment of all CDBG-Disaster Recovery programs developed in response to the consequences of the 2015 Flood.

#### **CDBG-DR Citizen Participation Waiver (81 FR 39693, June 17, 2016)**

Citizen participation waiver and alternative requirement. To permit a more streamlined process and ensure disaster recovery grants are awarded in a timely manner, provisions of 42 U.S.C. 5304(a)(2) and (3), 42 U.S.C. 12707, 24 CFR 570.486, 24 CFR 1003.604, and 24 CFR 91.115(b) and (c), with respect to citizen participation requirements, are waived and replaced by the requirements below. The streamlined requirements do not mandate public hearings but do require the grantee to provide a reasonable opportunity (at least 14 days) for citizen comment and ongoing citizen access to information about the use of grant funds. The streamlined citizen participation requirements for a grant under this notice is:

- Publication of the action plan, opportunity for public comment, and substantial amendment criteria. Before the grantee adopts the action plan for this grant or any substantial amendment to the action plan, the grantee will publish the proposed plan or amendment.
- The manner of publication must include prominent posting on the grantee's official website and must afford citizens, affected agencies, and other interested parties a reasonable opportunity to examine the plan or amendment's contents.



- The topic of disaster recovery should be navigable by citizens from the grantee's (or relevant agency's) homepage.
- Grantees are also encouraged to notify affected citizens through electronic mailings, press releases, statements by public officials, media advertisements, public service announcements, and/or contacts with neighborhood organizations.
- Plan publication efforts must meet the effective communications requirements of 24 CFR 8.6 and other fair housing and civil rights requirements, such as the effective communication requirements under the Americans with Disabilities Act.

### **CDBG-DR ACTION PLAN**

The City will make every effort to publish the proposed CDBG-DR Action Plan in a manner that affords citizens, public agencies, and other interested community stakeholders a reasonable opportunity to examine its contents and to submit comments.

#### ***Technical Assistance***

Technical assistance will be available to all individuals, groups or organizations concerning planning, implementation and assessment of the Community Development program as well as with the development of the CDBG-DR Action Plan. A workshop on all federal regulations pertaining to the operation of the Community Development Program is provided for the CAC and is open to the general public.

#### ***Public Notice***

No less than **fourteen (14) days** prior to the adoption of a CDBG-DR Action Plan, information will be made available to citizens, public agencies, and other interested community stakeholders. This will include information about the programs involved in the plan, including:

- The amount of assistance the City expects to receive.
- The range of activities that may be undertaken, including the estimated amount that will benefit persons of low-to-moderate income.
- Instructions for requesting accommodations for persons with disabilities or limited English proficiency (LEP).

The City of Columbia also encourages minorities, non- English-speaking persons, and disabled citizens to participate and respond to the Citizen Participation Plan.

#### ***Citizen Participation***

The City will hold two (2) outreach events during the development of the Disaster Recovery Action Plan and during the **fourteen (14) day public comment period** to inform residents of the funding process and solicit input regarding the community's

recovery priorities. These outreach efforts will continue as recovery needs evolve and program activities are modified. Attempts will be made to reach all citizens, with emphasis on participation by persons of low-and-moderate income and residents of areas where use of funds has been proposed.

The Disaster Recovery Action Plan will be widely advertised in accordance with the Citizen Participation Plan and substantial efforts will be made to notify neighborhood residents of outreach events. Public notices regarding the Disaster Recovery program will be posted in *The State* newspaper and placed in a prominent location on the Mitigation webpage. This will include information about the programs involved in the plan, including:

- The amount of assistance the City expects to receive.
- The range of activities that may be undertaken, including the estimated amount that will benefit persons of low-to-moderate income.
- Instructions for requesting accommodations for persons with disabilities or limited English proficiency (LEP).

**Please review Sections 3 and 4 of this Citizen Participation Plan for further details on the Citizen Participation Process and Assurance of Engagement Efforts.**

In addition, Community Development will present the CDBG-DR Action Plan to City Council for approval before submitting to HUD. The Columbia City Council meets regularly, and its meetings are open to the public and broadcast on the City Council webpage (<https://www.cmo.gov/council/meetings>). In addition to Council members, the public is welcome to attend in-person, ask questions, and voice concerns on matters raised in the meetings. Agendas are publicized in advance to provide broad notice of the items to be discussed.

**WEBSITE**

The City’s Disaster Recovery Action Plan and subsequent amendments will be posted in accessible formats to the City of Columbia CDBG-Disaster Recovery website (<https://dr.columbiasc.gov>) in both English and Spanish. The CDBG-DR web page is linked to the City’s main website: <https://columbiasc.gov/> and the CDBG-MIT webpage: CDBG-MIT address <https://mit.columbiasc.gov>. For further information regarding the website content please see **City of Columbia’s Website Policy for CDBG-DR and CDBG-MIT**.

A copy of the CDBG-DR Action Plan may be accessed by:

Obtain All Plans & Reports	Locations
<b>Online, Free of Charge</b>	CDBG-DR: <a href="https://dr.columbiasc.gov">https://dr.columbiasc.gov</a>
<b>In-person Pick Up</b>	Community Development Department Office: 1401 Main Street, 4th Floor 8:00 a.m.- 5:00 p.m., Monday - Friday
<b>Request via Email</b>	CDBG-DR: <a href="mailto:CityRecoveryDR@columbiasc.gov">CityRecoveryDR@columbiasc.gov</a>

<b>Request by Post-Mail</b>	Ship Request To: Community Development Department, CDBG-DR Action Plan 1401 Main Street, 4th Floor Columbia, South Carolina 29201
-----------------------------	---

To promote transparency and provide the latest available information on its recovery efforts, the City will also post the following on its website:

- Action Plan and Amendments
- Program Policies and Documents
- Environmental Review Record and Public Notices
- DRGR QPR Reports
- Program Performance Reports
- Procurement Policies and Opportunities
- CDBG-DR Contracts

The City of Columbia is committed to compliance with the Americans with Disabilities Act. Persons with mobility, visual or hearing impairments requiring special accommodations will be directed to contact:

**City of Columbia Human Resources Employee Relations Officer/ADA Coordinator, Gardner Johnson: 803-545-4625;**  
[Gardner.Johnson@columbiasc.gov](mailto:Gardner.Johnson@columbiasc.gov)  
 1401 Main Street, 4th Floor  
 Columbia, SC 29201

#### **SUBSTANTIAL AMENDMENTS**

As Columbia's recovery needs change, the City may elect to update its needs assessment, modify or create new activities, or reprogram CDBG-Disaster Recovery funds. The City defines substantial amendments to the Action Plan as those that propose one or more of the following changes:

- A change in the purpose, scope, location or beneficiaries of an activity approved in the Action Plan or subsequent amendment;
- The allocation or re-allocation of more than \$1 million; or
- The addition or deletion of any allowable activity described in the approved plan.

Only substantial amendments are subject to the citizen participation process. Citizens will be provided at least **fourteen (14) days** to review and comment on all substantial Action Plan Amendments. A summary of all comments received and a response to those comments will be included in the final Substantial Amendment submitted to HUD.

## **GRIEVANCE AND COMPLAINT PROCEDURES**

It is the policy of the City of Columbia to review all complaints received. Citizens have an opportunity to register comments or complaints by email, phone, post mail, or in-person. Any written complaints concerning the Community Development operations or CDBG-DR Program will be referred to the appropriate administrator of the activity for response. A written response will be made within 15 working days upon receipt of complaint. A copy of the written complaint and response will be maintained by the Community Development Department, 1401 Main Street, 4th Floor Columbia, South Carolina 29201, (803) 545-3373.

Complaints concerning the general administration of the CDBG Disaster Recovery Program may be submitted via email ([CityRecoveryDR@columbiasc.net](mailto:CityRecoveryDR@columbiasc.net)) or

**Columbia CDBG Disaster Recovery Program  
Community Development Department  
1401 Main Street, 4th Floor  
Columbia, SC 29201**

### ***Complaint Procedures***

The following procedures will be followed on all complaints that cannot be resolved by the Disaster Recovery Manager and require additional peer review with a Grievance Committee.

1. The initial complaint must be expressed in writing.
2. The CDBG Disaster Recovery Manager will notify the Director of Community Development of the complaint, investigate the complaint, and respond in writing within 15 days.
3. If the complainant requests a peer review, the original findings will be reported to the Grievance Committee within eight (8) business days.
4. The Grievance Committee will review the complaint and notify the complainant in writing of its findings within seven (7) business days.
5. If the complainant disagrees with the Grievance Committee's findings, he/she must notify the CDBG Disaster Recovery Manager in writing that he/she desires a hearing by the Grievance Committee for review and reconsideration. The CDBG Disaster Recovery Manager will notify the complainant in writing of the hearing date.
6. The complainant must bring all relevant data, witnesses, etc., to the hearing. After the hearing, the Grievance Committee will determine, based on new information presented by the complainant, whether or not to uphold their decision. Within fifteen (15) days of the hearing, the Director of Community Development will forward the complainant a certified copy of the final decision.
7. The complainant must bring all relevant data, witnesses, etc., to the hearing. After the hearing, the Grievance Committee will determine, based on new

**20 | Page**  
Amended: March 2020

information presented by the complainant, whether or not to uphold their decision. Within fifteen (15) days of the hearing, the Director of Community Development will forward the complainant a certified copy of the final decision.

During application intake for CDBG Disaster Recovery funds, applicants for Disaster Recovery funds will be provided with the City's Grievance Procedures, which contain a point of contact, street address, and telephone number along with timeframes for filing a grievance. As a part of this process, applicants will be required to sign a receipt that they acknowledge and understand the grievance/complaint process. The City will provide a written response to each complaint within 15 calendar days of receiving the complaint.

All citizen or applicant grievances shall be appropriately logged and filed in a central repository for HUD review and monitoring. Additionally, a copy of the grievance and response will be maintained in the applicant's file. If the grievance has been forwarded to the city by HUD, the city's response to the grievance shall be copied to HUD and emailed to HUD's designed Disaster Recovery email address.

Persons objecting to approval of an application for the CDBG Disaster Recovery Program, the Citizen Participation Plan, environmental assessments, or program performance may present their written objection to or should make objection known to the U.S. HUD area office:

**Columbia Area Office  
U.S. Department of Housing and Urban Development  
Community Planning and Development Division  
1835-45 Assembly Street Columbia, South Carolina 29201**

#### ***Grievance Committee Purpose and Responsibilities***

The Grievance Committee is comprised of three (3) persons; two (2) members of the Citizen Advisory Committee (CAC) and the CDBG Disaster Recovery (CDBG-DR) Manager or designee.

The purpose of the committee is to provide a means to respond to the concerns of CDBG Disaster Recovery Program applicants or the general public relating to Disaster Recovery activities, rules and decisions. The grievance process provides a way for an applicant's concern to be heard and responded to by a committee of peers.

#### ***Committee Member Responsibilities:***

- Review applicant complaints concerning the administration of CDBG Disaster Recovery (CDBG-DR) Program.
- Know the grievance process and how it directly relates to the CDBG-DR Program.
- Review completed grievance form.
- Review logged and filed complaint, written responses, and pertinent correspondence.

**21 | Page**  
Amended: March 2020

- Notify complainant in writing of peer review findings within seven (7) business days of receipt.
- Participate in committee hearings if complainant disagrees with the decision
- Notify complainant in writing of scheduled hearing date.
- Listen with an open mind to the grievance presented.
- Keep information presented during the grievance hearing and subsequent discussions confidential.
- Be consistent in the way decisions are made.
- Ask appropriate questions to ensure all relevant information is presented.
- After conferring with other members of the committee, make a decision regarding the grievance.
- Take responsibility for writing the written resolution to grievance hearings.
- Committee members must remove themselves if they have a personal connection/conflict of interest with an applicant or family filing or named in the grievance.
- Committee members, with the exception of the CDBG-DR Manager or designee, will serve on a rotating basis, i.e. two (2) CAC members will be assigned to each grievance.

#### **ACCESS TO RECORDS**

Residents, public agencies and other interested parties are given reasonable and timely access to the information and records relating to the City's Disaster Recovery Program and use of assistance under the program. This plan provides for full and timely disclosure of program records and information consistent with state and local laws regarding personal privacy and obligations of confidentiality.

Program documents from the previous five (5) years will be made available for citizen review on the Disaster Recovery website and are available to the public upon request. Requests may be made via email to [CityRecoveryDR@columbiasc.gov](mailto:CityRecoveryDR@columbiasc.gov).

Such documents include the following:

- Notices and promotional material.
- Record of hearings.
- Copies of the regulations and issuances governing the program.
- Documents regarding other important program requirements, such as contracting procedures, environmental policies, fair housing, and other equal opportunity requirements.

#### **USE OF CITIZEN PARTICIPATION PLAN**

**22 | Page**  
Amended: March 2020

The City will follow the citizen participation plan in full and to the best ability possible, as described above.

## **9. CDBG-MIT ACTION PLANS: PUBLIC HEARINGS AND COMMENT PERIODS**

The City of Columbia has been allocated CDBG-MIT funds for mitigation activities to address identified risks resulting from the 2015 Federally Declared disasters (DR-4241). Activities funded with the CDBG-MIT funds must meet HUD's definition of mitigation and 50% of funds must be expended in low-to-moderate income areas. The CDBG-MIT Federal Register notice provided the waiver and requirements cited below regarding Citizen Participation for the CDBG-MIT funds.

### **CDBG-MIT CITIZEN PARTICIPATION WAIVER (84 FR 45838)**

To permit a more robust process and ensure disaster recovery and mitigation activities are developed through methods that allow all stakeholders to participate, and because citizens recovering from disasters are best suited to ensure that grantees will be advised of any missed opportunities and additional risks that need to be addressed, provisions of 42 U.S.C. 5304(a)(2) and (3), 42 U.S.C. 12707, 24 CFR 570.486, 24 § 91.105(b) and (c), and 24 CFR 91.115(b) and (c), with respect to citizen participation requirements, are waived and replaced by the requirements below. These revised requirements mandate public hearings (the number of which is based upon the amount of a grantee's CDBG-MIT allocation) across the HUD-identified MID areas and require the grantee to provide a reasonable opportunity (at least 45 days) for citizen comment and ongoing citizen access to information about the use of grant funds.

### **CDBG-MIT ACTION PLAN**

The City will make every effort to publish the proposed CDBG-MIT Action Plan in a manner that affords citizens, public agencies, and other interested community stakeholders a reasonable opportunity to examine its contents and to submit comments.

### ***Technical Assistance***

Technical assistance will be available to all individuals, groups or organizations concerning planning, implementation and assessment of the Community Development program as well as with the development of the CDBG-MIT Action Plan. A workshop on all federal regulations pertaining to the operation of the Community Development Program is provided for the CAC and is open to the general public.

### ***Citizen Participation***

The City will conduct at least one pre-draft public meeting prior to publishing the Draft CDBG-MIT Action Plan. After the draft CDBG-MIT Action Plan is posted, there will be a **forty-five (45) day comment period** and will conduct at least one public hearing in a different location of the City. These hearings will inform citizens of the funding process, risk-based needs assessment, solicit input from community members, and review potential programs. Attempts will be made to reach all citizens, with emphasis on participation by persons of low-and-moderate income and residents of areas where use of funds has been proposed.

The draft and final Mitigation Action Plan will be widely advertised in accordance with the Citizen Participation Plan and substantial efforts will be made to notify neighborhood residents of meetings. Public notices regarding the Mitigation program will be posted in *The State* newspaper and placed in a prominent location on the Mitigation webpage. This will include information about the programs involved in the plan, including:

- The amount of assistance the City expects to receive.
- The range of activities that may be undertaken, including the estimated amount that will benefit persons of low-to-moderate income.
- Instructions for requesting accommodations for persons with disabilities or limited English proficiency (LEP).

### **Please review Sections 3 and 4 of this Citizen Participation Plan for further details on the Citizen Participation Process and Assurance of Engagement Efforts.**

All plan publication efforts and public hearings will comply with civil rights requirements, including meeting the effective communications requirements under Section 504 of the Rehabilitation Act (see, 24 CFR 8.6) and the Americans with Disabilities Act (see 28 CFR 35.160); and must provide meaningful access for persons with Limited English Proficiency (LEP).

In addition, Community Development will present the CDBG-MIT Action Plan to City Council for approval before submitting to HUD. The Columbia City Council meets regularly, and its meetings are open to the public and broadcast on the City Council webpage (<https://www.como.gov/council/meetings>). In addition to Council members, the public is welcome to attend in-person, ask questions, and voice concerns on matters raised in the meetings. Agendas are publicized in advance to provide broad notice of the items to be discussed.

### **WEBSITE**

The City's Mitigation Action Plan and subsequent amendments will be posted in accessible formats to the City of Columbia CDBG-Mitigation website (<https://mit.columbiasc.gov>) in both English and Spanish. The CDBG-MIT web page is linked to the City's main website: <https://columbiasc.gov/> and the CDBG-DR web



page: CDBG-DR address <https://dr.columbiasc.gov>. For further information regarding the website content please see **City of Columbia’s Website Policy for CDBG-DR and CDBG-MIT**.

A copy of the CDBG-MIT Action Plan may be accessed by:

Obtain All Plans & Reports	Locations
<b>Online, Free of Charge</b>	CDBG-MIT: <a href="https://mit.columbiasc.gov">https://mit.columbiasc.gov</a>
<b>In-person Pick Up</b>	Community Development Department Office: 1401 Main Street, 4th Floor 8:00 a.m. - 5:00 p.m., Monday - Friday
<b>Request via Email</b>	CDBG-MIT: <a href="mailto:CityMitigation@columbiasc.gov">CityMitigation@columbiasc.gov</a>
<b>Request by Post-Mail</b>	Ship Request To: Community Development Department, CDBG-MIT Action Plan 1401 Main Street, 4th Floor Columbia, South Carolina 29201

### PUBLIC HEARINGS

The City will conduct at least one pre-draft public meeting prior to publishing the Draft CDBG-MIT Action Plan. After the draft CDBG-MIT Action Plan is posted, there will be a **forty-five (45) day comment period** and will conduct at least one public hearing in a different location of the City.

All public hearings will be held at a time and accessible location convenient to potential and actual beneficiaries, and with accommodations provided to those who request it for persons with disabilities or limited English proficiency (LEP).

The City will provide notice of meetings via the following methods:

- City Website Announcements.
- Special Mailings.
- Social Media.
- Public Advertisement in the Non-legal Section of *The State* newspaper (or local newspaper with general circulation).
- Posting in Conspicuous Locations that Directly and Indirectly Affect Proposed Activity.
- Engagement with the Resilience Committee for Mitigation (if currently activated).
- Community Liaison contact for Columbia Council of Neighborhoods (CCN).

### TIME PERIOD FOR PUBLIC COMMENTS

The City provides approximately **forty-five (45) days** to receive comments from residents and interested stakeholders on the CDBG-MIT Action Plan. During that time

period, the City schedules at least one public hearing to distribute copies of the plan and discuss the plan with the public. The public hearings give the City the opportunity to present the content of the CDBG-MIT Action Plan and receive and record comments from the public.

### **CONSIDERATION OF PUBLIC COMMENTS**

The City considers any comments or views of residents and interested stakeholders received in writing or orally at the public hearings, in preparing the final CDBG-MIT Action Plan. A summary of these comments, including those not accepted and reasons, therefore, will be attached to the final CDBG-MIT Action Plan.

### **SUBSTANTIAL AMENDMENT**

Substantial Amendments to the CDBG-MIT Action Plan will require public notice and posting on the CDBG-MIT website for **thirty (30) days for public comment**. The public notice will be made in the same manner as prescribed in this document. The thresholds for a substantial amendment are as follows:

An amendment to the CDBG-MIT Action Plan shall be considered substantial (requiring public notification and comment period) in the following events:

- A change in the purpose, scope, location or beneficiaries of an activity approved in an Action Plan or subsequent amendment;
- The addition of a covered project;
- The allocation or re-allocation of more than \$1 million; or
- The addition or deletion of any allowable activity described in the approved plan.

### **AVAILABILITY TO THE PUBLIC**

The City of Columbia will provide the CDBG-MIT Action Plan, as adopted, substantial amendments, use of funds and the performance reports to the public, including materials in a form accessible to persons with disabilities, upon request. These documents are made available to the public electronically at CDBG-MIT web page: <https://mit.columbiasc.gov>.

### **CDBG-MIT RESILIENCE COMMITTEES**

The City of Columbia will form one or more Resilience Committees for Mitigation to meet no less than twice annually to provide increased transparency in the implementation of the CDBG-MIT funds. The Committee will meet in an open forum to solicit and respond to public comment and input regarding the City's mitigation activities. The Committee will serve as an on-going public forum to continuously inform the City's CDBG-MIT projects and programs.

Notice of the Resilience Committee activities including meeting times and places, meeting materials and reports, meeting minutes, and other relevant items will be posted on the CDBG-MIT web page (<https://mit.columbiasc.gov>).

#### **CITIZEN OBJECTION TO THE COMMUNITY DEVELOPMENT PROGRAM**

It is the policy of the City of Columbia to review all complaints received. Citizens have an opportunity to register comments or complaints by email, phone, post mail, or in-person. Any written complaints concerning the Community Development operations or CDBG-MIT Program will be referred to the appropriate administrator of the activity for response. A written response will be made within 15 working days upon receipt of complaint. A copy of the written complaint and response will be maintained by the Community Development Department, 1401 Main Street, 4th Floor, Columbia, South Carolina, 29201, (803) 545-3373.

Complaints concerning the general administration of the CDBG Mitigation Program may be submitted via email ([CityMitigation@columbiasc.net](mailto:CityMitigation@columbiasc.net)) or

**Columbia CDBG Mitigation Program  
Community Development Department  
1401 Main Street, 4th Floor  
Columbia, SC 29201**

Persons objecting to approval of an application for the CDBG Mitigation Program, the Citizen Participation Plan, or program performance may present their written objection to or should make objection known to the U.S. HUD area office:

**Columbia Area Office  
U.S. Department of Housing and Urban Development  
Community Planning and Development Division  
1835-45 Assembly Street Columbia, South Carolina 29201**

#### **ACCESS TO RECORDS**

Residents, public agencies and other interested parties are given reasonable and timely access to the information and records relating to the City's CDBG-MIT Action Plan and use of assistance under the program. This plan provides for full and timely disclosure of program records and information consistent with state and local laws regarding personal privacy and obligations of confidentiality.

Program documents from the previous five (5) years will be made available for citizen review on the Mitigation website and are available to the public upon request. Presentation materials, resources used to compile the information in the plan, comments compiled at public hearings, and all other related materials are available. Requests may be made via email to [CityMitigation@columbiasc.gov](mailto:CityMitigation@columbiasc.gov).

**USE OF CITIZEN PARTICIPATION PLAN**

The City will follow the citizen participation plan in full and to the best ability possible, as described above.

**CITY OF COLUMBIA**  
**FY 2022 ANNUAL ACTION PLAN**  
**HUD CERTIFICATIONS**



**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

6/23/2022  
Date

City Manager  
Title

### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 7/1/2022 - 6/30/2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

*Cherrisa B. Wilson*  
Signature of Authorized Official

*6/23/2022*  
Date

*City Manager*  
Title



**OPTIONAL. Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

6/23/2022  
Date

City Manager  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Cherese B. Wilson      6/23/2022  
Signature of Authorized Official      Date

City Manager  
Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Cherise B. Wilson  
Signature of Authorized Official

6/23/2022  
Date

City Manager  
Title

**Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Cherese B. Wilson  
Signature of Authorized Official

6/23/2022  
Date

City Manager  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

# CITY OF COLUMBIA FY 2022 ANNUAL ACTION PLAN

## CDBG PROGRAM


- SF-424 – APPLICATION
- SF-424B – ASSURANCE NON-CONSTRUCTION
- SF-424D – ASSURANCE CONSTRUCTION PROGRAMS



Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s) <input type="text"/> * Other (Specify) <input type="text"/>
* 3. Date Received <input type="text"/>	4. Applicant Identifier <input type="text"/>	
5a. Federal Entity Identifier <input type="text"/>	5b. Federal Award Identifier <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Columbia"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="57-4008229"/>	* c. Organizational DUNS: <input type="text" value="0737073660000"/> <i>Unique Entity ID: H4YTFLFBCS53</i>	
d. Address:		
* Street1: <input type="text" value="1401 Main Street"/>	<input type="text"/>	
Street2: <input type="text" value="5th Floor"/>	<input type="text"/>	
* City: <input type="text" value="Columbia"/>	<input type="text"/>	
County/Parish: <input type="text" value="Richland"/>	<input type="text"/>	
* State: <input type="text" value="SC - South Carolina"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA - UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="29201-5806"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community Development"/>	Division Name: <input type="text" value="Community Development"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Gloria"/>	
Middle Name: <input type="text" value="J."/>	<input type="text"/>	
* Last Name: <input type="text" value="Seedell"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="Director"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="803-255-2765"/>	Fax Number: <input type="text" value="803-255-0912"/>	
* Email: <input type="text" value="Gloria.Seedell@columbiasec.gov"/>		



Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.318"/> CFDA Title: <input type="text" value="Community Development Block Grant/Entitlement Grants (CDBG)"/>	
* 12. Funding Opportunity Number: <input type="text" value="E/A"/> * Title: <input type="text" value="E/A"/>	
13. Competition Identification Number: <input type="text" value="E/A"/> Title: <input type="text" value="N/A"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="The City of Columbia's Twentieth Year of Administering CDBG Funding"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="SC-002"/>	* b. Program/Project: <input type="text" value="SC-002"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2022"/>	* b. End Date: <input type="text" value="06/30/2023"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="1,022,175.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="\$40,000"/>
* f. Program Income	<input type="text" value="1,182,890.00"/>
* g. TOTAL	<input type="text" value="2,305,965.00"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach: <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Debra"/>
Middle Name: <input type="text" value="S."/>	
* Last Name: <input type="text" value="Wilson"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="803-545-3025"/>	Fax Number: <input type="text" value="803-545-3051"/>
* Email: <input type="text" value="twilson@cityofcolombiasc.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="10/23/2022"/>

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1581-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-546) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (s) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 95-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Columbia	

Standard Form 424B (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4041-0029  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


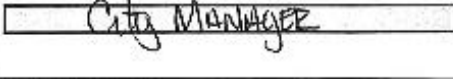
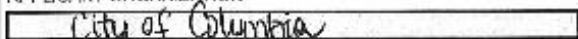
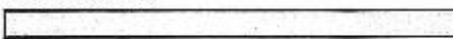
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101 6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 4240 (Rev. 7-87)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-845) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11950; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 100 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§489a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 103(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	
APPLICANT ORGANIZATION	DATE SUBMITTED
	

SF-121D (Rev. 7-97) Back

# CITY OF COLUMBIA

## FY 2022 ANNUAL ACTION PLAN

### HOME PROGRAM

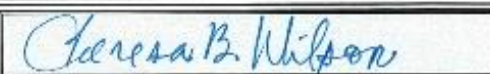
- SF-424 – APPLICATION
- SF-424B – ASSURANCE NON-CONSTRUCTION
- SF-424D – ASSURANCE CONSTRUCTION PROGRAMS



Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Data Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Data Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Columbia"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="57-6000298"/>	* c. Organizational DUNS: <input type="text" value="0737072660000"/>	Unique Entity ID: <input type="text" value="H4YTFLFBCS53"/>
d. Address:		
* Street1: <input type="text" value="1401 Main Street"/>	<input type="text"/>	
* Street2: <input type="text" value="9th Floor"/>	<input type="text"/>	
* City: <input type="text" value="Columbia"/>	<input type="text"/>	
* County/Parish: <input type="text" value="Richland"/>	<input type="text"/>	
* State: <input type="text" value="SC - South Carolina"/>	<input type="text"/>	
* Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA - UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="29201-5805"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community Development"/>	Division Name: <input type="text" value="Community Development"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Shirley"/>	<input type="text"/>
Middle Name: <input type="text" value="E."/>	<input type="text"/>	
* Last Name: <input type="text" value="Green"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="Director"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="803-545-3766"/>	Fax Number: <input type="text" value="803-255-6912"/>	
* Email: <input type="text" value="CJGreen@columbiasc.gov"/>		



Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14.229"/> CFDA Title: <input type="text" value="HOME Investment Partnership Program (HOME)"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="N/A"/> * Title: <input type="text" value="N/A"/>	
<b>13. Competition Identification Number:</b> <input type="text" value="N/A"/> Title: <input type="text" value="N/A"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="City of Columbia's Thirty-Second Year of Administering HOME Funding (2022-2023)."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

<b>Application for Federal Assistance SF-424</b>	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="SC-002"/>	* b. Program/Project: <input type="text" value="SC-002"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2022"/>	* b. End Date: <input type="text" value="06/30/2023"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="773,312.90"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="517,000.90"/>
* g. TOTAL	<input type="text" value="1,290,312.90"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: Ms.	* First Name: Teresa
Middle Name: S.	
* Last Name: Wilson	
Suffix:	
* Title: City Manager	
* Telephone Number: 803-545-2025	* Fax Number: 803-545-3051
* Email: <input type="text" value="Teresa.Wilson@colombiainc.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6/23/2022"/>

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


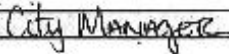
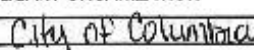
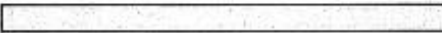
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capacity (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1506 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(s) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11860; (d) evaluation of flood hazards in floodplains in accordance with EO 11868; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11583 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§1801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1995 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE 
APPLICANT ORGANIZATION 	DATE SUBMITTED 

Standard Form 624B (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0008  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0345-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


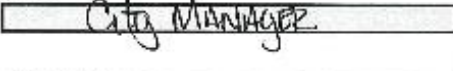
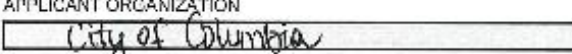

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4601 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-615), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-335) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of food hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-525); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
15. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 105(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	
APPLICANT ORGANIZATION	DATE SUBMITTED
	

SF 424D (Rev. 7-87) Back

# CITY OF COLUMBIA

## FY 2022 ANNUAL ACTION PLAN

### HOPWA PROGRAM


- SF-424 – APPLICATION
- SF-424B – ASSURANCE NON-CONSTRUCTION
- SF-424D – ASSURANCE CONSTRUCTION PROGRAMS



Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate title(s) _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: <u>City of Columbia</u>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <u>57-9030229</u>	* c. Organizational DUNS: <u>0137073660000</u>	<u>Unique Entity ID: H4YTFBFC553</u>
d. Address:		
* Street1: <u>1401 Main Street</u>	Street2: <u>4th Floor</u>	
* City: <u>Columbia</u>	County/Parish: <u>Richland</u>	
* State: <u>SC: South Carolina</u>	Province: _____	
* Country: <u>USA: UNITED STATES</u>	* Zip / Postal Code: <u>29201 5805</u>	
e. Organizational Unit:		
Department Name: <u>Community Development</u>	Division Name: <u>Community Development</u>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms.</u>	* First Name: <u>Glenn</u>	Middle Name: <u>J.</u>
* Last Name: <u>Sauced</u>	Suffix: _____	
Title: <u>Director</u>		
Organizational Affiliation: _____		
* Telephone Number: <u>803-545-3766</u>	Fax Number: <u>803-255-8912</u>	* Email: <u>Glenn.Sauced@columbiase.gov</u>



Application for Federal Assistance SF-424	
<p><b>* 8. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="U.S. Department of Housing and Urban Development"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14.241"/> <p>CFDA Title</p> <input type="text" value="Housing Opportunities for Persons with AIDS (HOPWA)"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text" value="N/A"/> <p>* Title:</p> <input type="text" value="N/A"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text" value="E/A"/> <p>Title</p> <input type="text" value="E/A"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="City of Columbia's Twenty First year of Administering HOPEW Funding 12/22-20231."/>	
<p>Allowed supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	SC-062
* b. Program/Project	SC-902
Attachment: additional list of Program/Project Congressional Districts (if needed).	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	07/01/2022
* b. End Date:	06/30/2023
18. Estimated Funding (\$):	
* a. Federal	1,653,158.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL:	1,653,158.00
* 18. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	Mr.
* First Name:	Debra
Middle Name:	E.
* Last Name:	Wilson
Suffix:	
* Title:	City Manager
* Telephone Number:	803-545-3028
Fax Number:	803-545-3051
* Email:	Debra.wilson@horrycountygov
* Signature of Authorized Representative:	
* Date Signed:	6/23/2022

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capacity (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1696), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1958 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11998; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1986 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE <u>City Manager</u>
APPLICANT ORGANIZATION <u>City of Columbia</u>	DATE SUBMITTED

Standard Form 424B (Rev. 7-97) Back

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4043-0009  
Expiration Date: 02/26/2026

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicant(s) to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:



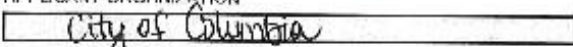

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4501 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-87)  
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7321-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§489a-1 et seq.).
16. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE 
APPLICANT ORGANIZATION 	DATE SUBMITTED 

SH-4240 (Rev. 7-87) Back